RHGC BOARD MEETING MINUTES - RHGC Clubhouse
October 12, 2025 at 4.45PM

Name	Position	Attendance
Elected Officers		
David Bedford	President (DB)	Present
Jonathan D'Antoni	Vice President (JD)	Present
Hayden Ponsford	Treasurer (HP)	Present
Kevin Capstick	Club Secretary (KC)	Present
Appointed Directors		
Jake C. Rosenthal	Facilities Director (JCR)	Apologies
John-Paul Scallon	Grounds & Rules Director (JP)	Apologies
Thomas Heinold	Handicap Director (TH)	Present
Alex Hollander	Junior Golf Director (AH)	Apologies
Laura Moore	Ladies Golf Director (LM)	Present
James M. Ridgway	Media Director (JMR)	Present
John Sinesi	Co-Membership Director (JS)	Present
Dianne Le	Co-Membership Director (DL)	Apologies
Vikki Bedford	Social Director (VB)	Present
Christoffel Steenkamp	Co-Tournament Director (CS)	Present
Edo Syafron	Co-Tournament Director (ES)	Present

AGENDA ITEMS

1. **MEETING CALLED TO ORDER by Chair (Club Secretary) 4.48PM**

2. **GUESTS –** Mixed Foursomes Presentation – DB presented the trophies for the winners of the Rolling Hills Golf Club – Inaugural Mixed Foursomes Club Championships:
   - A-Flight Champions: Sue & Les Hertlein
   - B-Flight Champions: Haesook An & Youngwook Song
   - C-Flight Champions: Marta & Tom Harneshaug

3. **APPROVAL OF PRIOR MEETING MINUTES:** The September Board Meeting Minutes were put forward without amendment as a true and accurate record. Proposed by KC and seconded by JS. Vote – unanimous.

4. **NEW BUSINESS AND UPDATES BY OFFICERS AND DIRECTORS/COMMITTEES**

* Order covered may change; Secretary will decide based on agenda or special requests

President

New Business

1. Honor Board Enhancement: Proposal to improve the display of member achievements in the clubhouse. **ACTION** DB
2. 2025 Election Process: Currently underway. - Info item
3. New Program Update: Al Qadsiah is proceeding with interviews for two candidates. DB is part of the process; no confirmed timeline for the pro's start date. - Info item
4. Ladies Initiator Program: Company Public Affairs are collaborating with Golf Saudi and Othman to restart the program, which will offer beginner instruction for women, led by a dedicated professional. – Not a RHGC project - Info item
5. Fuel Station Access: Awaiting feedback from CS/Transportation on proposed cart access times and routes. Current plan appears impractical. – Info item
6. Executive Board Meeting Summary:
   - Introduced the upcoming 2026 F&B Director role; someone may assist before the new year – **ACTION** VB to review and revise current R&R.
   - Facilities Director role to expand, including Proshop operations – **ACTION** HP to review and update R&R.

Non-Business Use

- DB wanted all Board Members to review their R&R within the club documents and provide feedback to DB and KC for amendments. -**ACTION**- ALL to review their R&R
- Planning a 2026 workshop with the new board and Proshop staff to enhance coordination and provide training on Golf Genius (GG) and ForeTees (FT) systems for relevant directors – **ACTION** 2026 Board to arrange

7. Driving Range Lighting – Info from Golf & Sports Management (Rec. Services) that they are trying to find a solution for lighting. The funding for updating the front nine lights remains on hold at this time.

Prior action items

1. Recreation Services (RS) outstanding Issues - Fiber Optics – Work has finished. Waiting for info from RS regarding connectivity **Update-** Clubhouse/Proshop Internet: Golf & Sports Management Unit (Recreation Services) is coordinating with IT to raise a ticket; requested completion prior to Oilman's. **ONGOING ACTION**
2. Increase in Non-Member Fees – This has not been agreed by Rec. Services - **CLOSED**
3. HP requested the Pro Shop telephone line be added to the AIT action list for update and improvement as the quality of the line was very poor. **CLOSED-** see 1 above

Vice President

New Business

1. JD thanked ES for his work in secreting a great number of volunteers for the Oilman's Tournament – info Item.

Prior Action Items

1. RHGC Website- JD working with JMR for technical support. **CLOSED** – See action with JMR
2. JD stated the RHGC will host three-day event for World Firefighters Championship. **ONGOING ACTION** – ALL to consider if there are improvements, equipment or other area that would benefit from funding. to make list and contact JD

Treasurer

New Business

1. HP will prepare the budget for 2025 AGM **- ACTION HP**

Prior action items

1. Nil

Secretary

New Business

1. AGM preparation (Nov 30, 2025) – The meeting will be at 5.00 PM November 30, 2025 at RHGC. There are several compliance matters (Recreation Manual & Constitution) that the Board needs to accomplish prior to the meeting; KC will action all items. To date Rec Services has been served notice and an invitation will go to Golf & Sports Management Unit. A separate email to all Board Members will be sent out this week to ensure a comprehensive record of achievements can be presented at the AGM. **ACTION** – KC
2. VIP Golf – Recreation Services will no longer handwritten application. Website updated – Info item

Prior action items

1. RHGC Code of Conduct – Amended CoC has been uploaded to Website. - **CLOSED**

Membership

New Business

1. The company has instructed the shed list is removed the public website- Info item
2. 186 Members are on the waiting list for sheds- Info item

Prior action items

1. Nil

Grounds & Rules

New Business

1. DB asked that JP work with CS for Birdie Shoot (December 6). **ACTION:** JP to create the par 3 course

Prior action items

JPS provided a written update on action as he is OOK.

Non-Business Use

1. JP stated the ongoing work with the stakes had prompted discussions with the Grounds and Rules Committee, during which a proposal was made to re-introduce white stakes located right of the cart path on hole 12. Additionally, there was consideration being given to introducing a penalty area on hole number 11. Course markings (Red and White) –JP is approaching woodshop to finish task- Workshop agreed to support project- JP to purchase material. **ONGOING ACTION**: Update Oct: it has been decided to defer the installation of the new stakes until the end of the current season. The plan is to install them in conjunction with the update of local rules at the start of the next season, following the 2025 Club Championship. **ONGOING ACTION**
2. Re-rating of the course. – JP to discuss with TH (OOK until late August) rating process. Detailed course measurements and layout has been obtained. JP & TH will now engage with GHIN/USGA to discuss next steps. **ONGOING ACTION**
3. The golf ball dispensing machine remains with Gardening; JP to test machine and arrange with HP the costs and process required to bring this process back to RHGC. **ONGOING ACTION** JP - The golf ball driving range machines are currently operational in terms of motor function; however, two key issues are preventing their use:
    - A shortage of coins required to operate the machines. I have contacted the manufacturer, who may be able to supply the necessary coins.
    - The coin compartments were previously removed by Recreation, likely when the club transitioned to providing free balls at the range. These components are currently unlocated, and I have escalated the matter to CS in an effort to trace them. Additionally, I have inquired with the manufacturer regarding spare parts, although the availability of such is considered unlikely.
4. On numerous occasions, as many as 60 balls have been left on the chipping green by Members. A tool is required to collect and reuse the area. **ONGOING ACTION** - JP to purchase suitable tool to clear and collect balls. Sourcing a supplier to get this.

Facilities

New Business

Prior action items

1. JCR stated RS has purchased a replacement Air Compressor; ongoing process with authorizations for installment. PO approved and waiting for arrival/installation **ONGOING ACTION**
2. Furniture/Shelving in Members Lounge – RS has conducted survey and approved work. No update from RS re time frame- **ONGOING ACTION** JCR
3. DB requested that JCR provide him with a list of issues for the clubhouse (include lock on fridge) so that he can send them to the RS Golf Unit Supervisor (see RHGC Presidents opening statement). **ONGOING ACTION** JCR

Tournaments

New Business

1. Ongoing co-ordination with other Directors for the following:
    - Oilman's
    - Club Championship
    - Race to the Hills
2. DB asked that CS work with JP on Birdie Shoot preparation – **ACTION** CS to liaise with JP
3. DB asked that CS circulate the draft 2026 calendar to the Board – **ACTION** – CS to circulate calendar

Prior action items

1. Nil

Handicap

New Business

1. The invoice for GHIN annual payment needs to be finalized- **ACTION** TH to work with HP

Prior action items

1. Re-index holes (8 and 12) brought up by DB. JP is open to reviewing this and will work with TH to present how this will work. Has some from work with Vezendy and will use that as the benchmarks. TH to contact GHIN and Texas Golf Association for data dump – this may speed up the process for the required review– **ONGOING ACTION - TH**

Non-Business Use

Junior Golf
New Business
1. Nil
Prior action items
1. Nil

Ladies' Golf
New Business
1. First event for LM was last week with 18 attendees. Positive feedback – Info item
Prior action items
1. Nil

Media
New Business
1. Website Demonstration by JMR on the work to date. A discussion was held concerning the functionality and technical issues. Regarding resourcing, it was agreed that JMR would look internally (Membership) to identify if someone had the skills to manage the data migration process. **ACTION**
   - JMR to create a schedule of tasks for support
   - JMR to send out request for volunteer (skilled) to act as resource

Prior action items
1. JMR stated that he was researching programs and/or applications that may assist the Board with project management. Update - JMR reported that he had identified existing RHGC software tracking system. A discussion followed regarding its practical application, and it was agreed that further communication would take place with JD and JMR to assess the potential use of this software. **ONGOING ACTION - JMR**
2. Ideas for Podcast: being sent to him about Junior golf and golf as an avenue for business. to circulate list of ideas for board members to prepare for upcoming podcast including some for-Oilman's Sponsors. **ONGOING ACTION - JMR**
3. Working on a subscription for the webpage. **CLOSED –** Part of action re website.
4. QR codes for all events, post on starter shack and in pro shop. **CLOSED** – ongoing process to be part of R&R.

Social
New Business
1. Halloween Event – Limited to 72 participants- Advert approved and event set for Oct 30. **ACTION** CS to prepare required IT support i.e., GHIN and ForeTees.

Prior action items
1. November Gala (Bahrain): Update on event – Info item

5. ANY OTHER BUSINESS – Nil
1. Nil

5. Meeting Concluded: Proposed the meeting is closed at 5.55 PM until the date of next meeting Nov 2, 2025. TH and seconded by VB. Unanimous vote to approve.

Non-Business Use