

**RHGC BOARD MEETING MINUTES**  
**October 16, 2022 4.45PM**  
**LOCATION: RHGC Clubhouse & ZOOM**

<b>Name</b>	<b>Position</b>	<b>Attendance</b>
<b>Elected Officers</b>		
Bruce Waldner	President (BW)	Yes
Tim Billa	Vice President (TB)	Yes
Jeff Meisner	Treasurer (JM)	Apologies
Kevin Capstick	Secretary (KC)	Yes
<b>Appointed Directors</b>		
Jim Platt	Facilities Director (JP)	Yes
John-Paul Scallon	Grounds & Rules Director (JPS)	Zoom
Stephen Vezendy	Handicap Director (SV)	Yes
Jake Rosenthal	Junior Golf Director (JR)	Yes
Angela Farley	Ladies Golf Director (AF)	Yes
Michelle D'Antoni	Media Director (MD)	Apologies
Jane Kirk	Co-Membership Director (JK)	Apologies
Dianne Le	Co-Membership Director (DL)	Yes
Steve Farley	Social Director (SF)	Yes
Christoffel Steenkamp	Tournament Director (CS)	Zoom
<b>AGENDA ITEM</b>		<b>MINUTES</b>
<b>1. MEETING CALLED TO ORDER by Secretary</b>	4:45 PM	
<b>2. GUESTS</b>	Nil	
<b>3. APPROVAL OF PRIOR MEETING MINUTES</b>	A motion to approve the September Minutes as true and accurate record by TB, seconded by JR - unanimous vote to approve.	
<b>4. NEW BUSINESS AND UPDATES BY OFFICERS AND DIRECTORS/COMMITTEES</b>		
* Order covered may change; Secretary will decide based on agenda or special requests		
<b>President</b> <b>New Business</b> 1. Oilman Tournament 2. Tracey Jackson 3. 2022 Election – Voting 4. 2023 ForeTees ownership 5. 2023 SAGA Diary 6. Abqaiq Open Tournament <b>Prior Actions</b> 1. Trackman Golf Simulator 2. Communication to members re Condition of Play 3. CS Golf Cart policy	<b>New Business</b> 1. BW thanked TB, Board members and all volunteers who worked so hard to deliver an excellent Oilman Tournament. 2. BW stated that Tracey Jackson, Co Tournament Director had resigned from the Board. BW recognized Tracey for all his efforts, and hard work, highlighting the work on the Volunteer Group, which tirelessly helps RHGC events run smoothly. 3. 2022 Election. BW stated the eligibility for voting rules include a member who had resigned from Aramco to vote in that year's elections. There was a general discussion as to the fairness of that prospect. KC raised a motion to move, the persons eligible to vote in 2022 election must be resident in KSA, a primary member in good standing. This was seconded and voted upon. However, the vote was null, and void, as SV was able to show the generic voting policy was written within the RHGC Constitution. A vote by the member ship is therefore required to alter the eligibility <b>ACTION:</b> KC to draft amendment for Board consideration. 4. ForeTees: BW stated there is a need for ForeTees to be positioned under a RHGC Director, within the current Board,	

	<p>stating it does not sit within the role of Treasurer, as it does now, and citing a recent incident when a Board member from the 2015 Board received email from IT. A discussion took place as to which Director was appropriate; SV noted Handicap, Membership, and Tournament all had aspects of the role and read to board from the amended R&amp;R document approved earlier this year SV, DL, and TS all acknowledged that once they know what additional roles JM describes which are not in R&amp;R doc, they can help decide where best to place these.</p> <p><b>ACTION:</b> KC to speak to JM regarding role and functionality.</p> <p><b>ACTION:</b> BW and Exec members to discuss and decide where to place ForeTees responsibility and R&amp;R document updated accordingly.</p> <p>5. BW informed the Board he had contacted SAGA requesting the SAGA 2023 event schedule; this is required to ensure the RHGC events do not clash. SAGA is yet to respond with dates. <b>ACTION:</b>BW to update Board</p> <p>6. Abqaiq Open Tournament: BW encouraged members to play at the ABQ Open. BW stated in previous years Aramco had provided transport for RHGC members. JPS stated this information i.e. transport, would be useful to encourage participation. <b>ACTION:</b> BW to speak to Transportation <b>ACTION:</b> TB to recirculate infor to RHGC groups.</p> <p><b>Prior Actions</b></p> <p>1. Trackman Golf Simulator: DH Community Services (CS) have assigned the Trackman and RHGC Training facility to SAGA. A request has been made by BW to SAGA, and CS to provide the process members can schedule training and access. BW will provide update, once he is provided with the information. <b>ACTION:</b> BW to update Board.</p> <p>2. Communication to members re Condition of Play – BW stated he will follow up with MD. <b>ACTION:</b> BW to update.</p> <p>3. Implementation of the Community Services Golf Cart Policy. BW stated the rental carts had been fitted with seatbelts. All other matters are with CS, and additional will be published once the information is shared. <b>ACTION:</b> BW to update.</p>
<p><b>Vice President</b> <b>New Business</b> <b>Prior Action Items</b></p> <p>1. Oilman Tournament – <b>Update</b> 2. Race to Georgia <b>OPEN</b> 3. “Lessons Learned CEO Cup” document <b>OPEN</b></p>	<p><b>New Business</b> <b>Nil</b> <b>Prior action items</b></p> <p>1. 2022 Oilman Tournament- The event was held with 160 participants and 40 teams. All went well, and TB has received excellent feedback. All persons involved in organization and volunteers were thanked for their support, and hard work.</p> <p>2. Race to Georgia; TB stated CS has authorized the tournament. A discussion took place as to the best date for play, noting the busy 2022 4<sup>th</sup> quarter and holiday season. DL suggested this</p>

	<p>can be governed by the date of the Regional Event in Dubai; TB stated that event will take place on Feb 25, 2023.  <b>ACTION:</b> BW, TB and CS to hold Skype meeting to finalize date for tournament. To update Board.</p> <p>3. “Lessons Learned CEO Cup” document: KC suggested this item can be closed as this is responsibility of SAGA. <b>CLOSED</b></p>
<p><b>Treasurer</b>  <b>New Business</b>  1. 2023 Budget - Board Action  <b>Prior action items</b>  1. 2023 Budget Preparation  2. CEO Cup payment. <b>OPEN</b>  3. Membership Fees (2023) – See action for DL – <b>OPEN</b>  4. Budget vs Actuals <b>CLOSED</b>  5. 2021 Audit. <b>CLOSED</b></p>	<p><b>New Business</b>  1. In absence of JM, KC reminded all Board members to submit their budget to JM by October 20, 2022. BW stated this was important as the 2023 budget is required for members for consideration, and vote at the 2022 AGM. <b>ACTION:</b> All RHGC Board members to submit 2023 Budget to JM by Oct 20, 2022.  <b>Prior action items</b>  1. JM ACTIONS carried over to November 6 meeting.</p>
<p><b>Secretary</b>  <b>New Business</b>  1. Secretary Report 2022 AGM.  2. Most Improved Player Award - Extension of categories  <b>Prior action items</b>  1. Race to Georgia – Approval by Ethics Office</p>	<p><b>New Business</b>  1. AGM Report: KC stated the RHGC Secretary role includes a requirement to provide an update for members at AGM. Due to travel arrangements KC is OOK at date of AGM. KC was preparing a written report, which will require inputs from individuals. <b>ACTION:</b> KC to circulate AGM Report (draft) for Board members contribution.  2. Annual Most Improved Player: KC thanked SV for the October Handicap Report, which contained draft details of the annual “Most Improved Player” for 2022, which he will finalize the end of November after 2022 season ends. KC raised a motion for discussion, in regard to increasing the categories to adult male, adult female, junior male, and junior female i.e. move from one award to four categories. KC stated this will support the inclusivity aims of the Board. A discussion took place in which BW stated there is a requirement for a junior member, and have GHIN number. JR stated there were insufficient number to have two Junior categories. JM had sent an email stating the 2022 budget only calls for one overall to be recognized this year, so an increase would need to be done to the budget line where this historically has been included, Tournaments. After other contributions KC amended the motion to move that the Most Improved Player categories will be open from 2023 to include Adult Male, Adult Female, and Junior. This was seconded by JR, followed by unanimous vote in support of motion. <b>ACTION:</b> KC to liaise with JM re increasing 2023 Budget from one to three awards. KC to update R&amp;R document for 2023.  <b>Prior action items</b>  1. Race to Georgia- Liaise with Ethics for approval of sponsors. KC reported that Ethics Office no longer have the responsibility to consider such matters, everything now under CS. After additional communication to CS, approval for the sponsorship and tournament was approve. <b>CLOSED</b></p>

<p><b>Grounds &amp; Rules</b></p> <p><b>New Business</b></p> <p>1. Grounds Update (Standard Agenda Item):</p> <ul style="list-style-type: none"> <li>• Create regular meeting with CS</li> <li>• Pathway improvements</li> <li>• Repair of Tee Box divots by 6 Jason Sexton crew</li> <li>• Water coolers – Update as info item</li> <li>• Course markings for the tree plantation areas</li> <li>• Rakes– Update as info item</li> <li>• Four signs– Update as info item</li> <li>• Pace of Play signs – Update as info item</li> </ul> <p><b>Prior action items</b></p> <p>Nil.</p>	<p><b>New Business</b></p> <ol style="list-style-type: none"> <li>1. Create regular meeting with CS: JPS stated, due to travel from Board and CS/Gardening members the regular meeting had not commenced. Expected to start end of Oct.</li> <li>2. Pathway improvements: Request to CS to create path between (10 green/11 tee box; 13 tee box to 13<sup>th</sup> fairway; 14 tee box down the hill to 14<sup>th</sup> fairway.</li> <li>3. Repair of Tee Box divots by Gardening Crew. Jason Sexton states this is his intention but demands on his staff cannot guarantee this repair. JPS will monitor with a view to reconsider the instruction to members not to repair divots on tee boxes.</li> <li>4. Water coolers – Numbers have increased on the course, with the critical gap between the 3<sup>rd</sup> and 9<sup>th</sup> hole now closed. JPS will work with CS to complete for all 18 holes.</li> <li>5. Course markings for the tree plantation areas: JPS is working with CS to obtain stakes that will allow the current local rule of a free drop in all areas to be adjusted.</li> <li>6. Rakes– although the request for additional rakes was submitted in February 2022, they still have not been provided by CS. We have inadequate and insufficient rake coverage across the whole course. JPS will continue to have CS address this issue.</li> <li>7. Four signs– All four signed are completed, and one has been placed at the 10<sup>th</sup> hole. The message that is to be placed on these signs was given to CS in May 2022, however, the printing and placing of this messaging on the signs is has not been completed by Recreation.</li> <li>8. Pace of Play signs – These signed have been located but are in really poor condition and cannot be used. CS has confirmed they will have these replaced. JPS to add this to the agenda of regular meetings until this happens.</li> </ol> <p><b>Prior action items</b></p> <ol style="list-style-type: none"> <li>1. Nil</li> </ol>
<p><b>Facilities</b></p> <p><b>New Business</b></p> <p>1. Cart Inspection Sticker</p> <p><b>Prior Actions</b></p> <ol style="list-style-type: none"> <li>1. Clubhouse – <b>OPEN</b></li> <li>2. Pro Teaching Studio- <b>OPEN</b></li> <li>3. Trackman (Booking System) <b>OPEN</b></li> <li>4. Ice machine- <b>OPEN</b></li> </ol>	<p><b>New Business</b></p> <ol style="list-style-type: none"> <li>1. No update from CS on date and process. <b>ACTION:</b> JP to update Board</li> </ol> <p><b>Prior action items</b></p> <ol style="list-style-type: none"> <li>1. Clubhouse – JP in communication with CS to complete all matters. <b>OPEN</b> JP to update Board.</li> <li>2. This matter is now under SAGA responsibility. <b>CLOSED</b></li> <li>3. Trackman -see action (1) in President Section (BW) “Prior Actions” above. <b>CLOSED</b></li> <li>4. Dedicated ice machine - <b>OPEN</b> JP to update Board</li> </ol>
<p><b>Handicap</b></p> <p><b>New Business</b></p> <ol style="list-style-type: none"> <li>1. Handicap Report – October</li> <li>2. Transition TGA to SGF</li> <li>3. COC Updates</li> </ol> <p><b>Prior action items</b></p> <ol style="list-style-type: none"> <li>1. Code of Conduct Acknowledgement Update</li> </ol>	<p><b>New Business</b></p> <ol style="list-style-type: none"> <li>1. October Report circulated prior to meeting. BW thanked SV for detailed report, and asked a question re: the GHIN Kiosks. SV stated this are carry over items from 2022 Budget as previously reported. Was initially ON OHOLD due to COVID, until we can safely share screens. Then ON HOLD due to 2022 Clubhouse renovation, which was recently completed. SV stated Kiosk feature is simply a link with additional functionality of the GHIN system and mobile App, and we will</li> </ol>

<p>2. WHS GHIN Transition Project for SGF. Info Item</p> <p>3. 2023 Budget sent to Treasurer. <b>CLOSED</b></p>	<p>buy two simple tablets, secured with locks. <b>ACTION:</b> SV will discuss with BW who can run by Exec. members prior to purchasing these in 2023.</p> <p>2. Transition to SGF: TGA Contract is through 12/31/2023. This matter will be subject of meeting with SV and Exec. Members as to terminate this contract early it must be done before Nov 30th. <b>ACTION:</b> SV to establish meeting date with Exec. Members.</p> <p>3. COC Updates - Disciplinary Committee. We are working on reviewing July 2022 update to Recreation Manual for proposed edits to RHGC COC to comply with amendments. <b>ACTION:</b> Disciplinary Committee (BW, KC, SV, JPS) to finalize proposed edits for circulation to Board.</p> <p>4. Other: BW read earlier proposal from SV to Tournament Director suggested that playing handicap limit for 2023 season be changed to 27 (from 40 for women and 36 for men) after detailed analysis of 2022 MM results. Bruce agrees with proposal but just has one Question: Can we make the limits different for women and men? SV stated yes, this can be decided by Tournament Committee when they establish and communicate the overall tournament policies and also master COP for 2023 season, which starts with December MM. SV also clarified for board as FYI only that analysis showed that if 27 was maximum handicap, 4 of the overall net winners with very low net scores were in E flight would not have been eligible for overall win but would have still won their Flight. <b>ACTION:</b> TC will consider when finalizing 2023 season tournament policies and master COP for 2023 season.</p> <p><b>Prior action items</b></p> <p>1. Code of Conduct Acknowledgement: recent analysis shows completion rate moved from 70% to 80% of primary and spouse members and control added by TC to require COC Acknowledgement prior to signing up for tournaments is working. List was attached to Handicap Report to board. Primary and Spouse members who do not complete will need to sign COC Acknowledgement Form during 2023 membership renewal drive.</p> <p>2. WHS GHIN Transition Project for SGF. Info Item. 5<sup>th</sup> club being implemented (Safaa) is just waiting on Provisional Course Ratings to be approved by USGA.</p>
<p><b>Tournaments</b></p> <p><b>New Business</b></p> <p>1. Tournament Update</p> <p><b>Prior action items</b></p> <p>1. Four Club Cups - <b>OPEN</b></p>	<p><b>New Business</b></p> <p>1. Tournament Updates: Three events in October.</p> <p>2. BW asked if there were sufficient volunteers for the RHGC two-day Club Championship (Oct 21/22). AF stated she had circulated request to groups, as had TB. <b>ACTION:</b> TB will speak to Tracey Jackson for list, and coordinate volunteers</p> <p><b>Prior action items</b></p> <p><b>OPEN ACTION:</b> TB to update Board see Sept 2022 Minute</p>
<p><b>Junior Golf</b></p> <p><b>New Business</b></p> <p>1. Friday Night Event</p> <p><b>Prior action items</b></p> <p>1. Jnr Tee Boxes.</p>	<p><b>New Business</b></p> <p>1. JR stated Night Event was received favorably</p> <p><b>Prior action items</b></p>

	<p>1. Jnr Tee Boxes. <b>ACTION:</b> JR to liaise with JPS, with a view to add this item to the agenda for CS Regular Meeting.</p>																										
<p><b>Ladies' Golf</b>  <b>New Business</b>  1. Nil  <b>Prior action items</b></p>	<p><b>New Business</b>  1. Nil  <b>Prior action items</b>  1. Nil</p>																										
<p><b>Media</b>  <b>New Business</b>  1. November Newsletter-  2. MD OOK  3. 2022 Election nominations  <b>Prior action items</b>  1. Publish Cart Policy to the membership. <b>OPEN</b></p>	<p><b>New Business</b>  1. All Board members to provide material for the November Newsletter by October 27, 2022 <b>OPEN ACTION:</b> All to note and support MD  2. MD on vacation but will support Board throughout via email. time delay (US EST time)- Info only  3. 2022 Election. Reminder to be sent Oct 24 &amp; Nov 1. Info only  <b>Prior action items</b>  1. Awaiting CS response to request; waiting for Jake Bury (OOK). <b>OPEN</b></p>																										
<p><b>Membership</b>  <b>New Business</b>  1. October report.  2. Cart Shed Waitlist.  <b>Prior action items</b>  1. Shed Policy – Circulate amended version (JK) – <b>OPEN</b>  2. Membership Fees (see Treasurer section Sept Minutes) - DL to research issues raised; bring proposal to October 16 meeting. <b>OPEN</b>  3. Cart ownership List for archive. <b>OPEN</b></p>	<p><b>New Business</b>  1. October Membership report:  <table border="1"> <thead> <tr> <th>Membership Type</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Executive</td> <td>8</td> </tr> <tr> <td>Family</td> <td>411</td> </tr> <tr> <td>  Primary</td> <td>343</td> </tr> <tr> <td>  Spouse</td> <td>116</td> </tr> <tr> <td>  Dependent</td> <td>52</td> </tr> <tr> <td>Junior</td> <td>8</td> </tr> <tr> <td>  Primary</td> <td>8</td> </tr> <tr> <td>Retro</td> <td>11</td> </tr> <tr> <td>  Primary</td> <td>11</td> </tr> <tr> <td>Single</td> <td>238</td> </tr> <tr> <td>  Primary</td> <td>238</td> </tr> <tr> <td><b>Total</b></td> <td><b>647</b></td> </tr> </tbody> </table> 2. 186 on Cart Shed List  <b>Prior action items</b>  1. Shed Policy – Circulate amended version (JK) – <b>OPEN</b>  2. Membership Fees (see September Minutes). No update from DL. <b>OPEN</b> BW to meet with DL re 2023 membership drive.  3. No update. <b>OPEN</b> JK to send KC existing records cart ownership for archive. <b>OPEN ACTION</b></p>	Membership Type	Count	Executive	8	Family	411	Primary	343	Spouse	116	Dependent	52	Junior	8	Primary	8	Retro	11	Primary	11	Single	238	Primary	238	<b>Total</b>	<b>647</b>
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<p><b>Social</b>  <b>New Business</b>  1. Nil  <b>Prior action items</b>  1. December Golf Ball</p>	<p><b>New Business</b>  1. Nil  <b>Prior action items</b>  1. To date approx. forty tickets sold. BW stated there is a need to promote this event. <b>ACTION:</b> SF to promote</p>																										
<p><b>5. ANY OTHER BUSINESS</b></p>	<p>Nil</p>																										
<p><b>Meeting Concluded</b></p>	<p>A motion to close the meeting: TB, seconded by JR, unanimous vote to close meeting at 6.15 PM</p>																										