

RHGC BOARD MEETING MINUTES
September 11, 2022 4.45PM
LOCATION: RHGC Clubhouse & ZOOM

Name	Position	Attendance
Elected Officers		
Bruce Waldner	President (BW)	Yes
Tim Billa	Vice President (TB)	Yes
Jeff Meisner	Treasurer (JM)	Yes
Kevin Capstick	Secretary (KC)	Yes
Appointed Directors		
Jim Platt	Facilities Director (JP)	Yes
John-Paul Scallon	Grounds & Rules Director (JPS)	Zoom
Stephen Vezendy	Handicap Director (SV)	Yes
Jake Rosenthal	Junior Golf Director (JR)	Apologies
Angela Farley	Ladies Golf Director (AF)	Apologies
Michelle D'Antoni	Media Director (MD)	Yes
Jane Kirk	Co-Membership Director (JK)	Apologies
Dianne Le	Co-Membership Director (DL)	Yes
Steve Farley	Social Director (SF)	Yes
Tracey Jackson	Co-Tournament Director (TJ)	Yes
Christoffel Steenkamp	Co-Tournament Director (CS)	Yes
AGENDA ITEM	MINUTES	
1. MEETING CALLED TO ORDER by Secretary	4:45 PM	
2. GUESTS	Nil	
3. APPROVAL OF PRIOR MEETING MINUTES	A motion to approve the August Minutes as true and accurate record by TJ, seconded by SF - unanimous vote to approve.	
4. NEW BUSINESS AND UPDATES BY OFFICERS AND DIRECTORS/COMMITTEES		
* Order covered may change; Secretary will decide based on agenda or special requests		
President New Business 1. 2022 RHGC Election Committee (VP and Treasurer) 2. Trackman Prior Actions 1. Review VP Roles & Responsibilities-KC to amend policy document T.001- OPEN 2. Communication to members re Condition of Play - OPEN	New Business 1. The election for RHGC Vice President, and Treasurer positions is scheduled for November 2022. BW proposed a motion the Election Committee will consist of MD, David Bedford, and Erik Silver; seconded by JP. Vote passed unanimously. CLOSED 2. A Trackman Training Device was supplied to RHGC by Community Services; there is a requirement to create a process for scheduling, instruction, to include the Golf Pro, and membership; required to protect the device and associated equipment. There was a discussion amongst members concerning the potential risks, and solutions in the maintenance/preservation/use of the device OPEN ACTION: Short term committee to bring forward a written proposal to RHGC Board JM/JP/KC Prior Actions 1. The RHGC policy document T.001,RHGC Officer & Director Roles and Responsibilities has been amended to reflect the	

	<p>Vice President's role in organizing the Oilman Tournament and remove reference to CEO Cup. CLOSED</p> <p>2. Communication to members re Condition of Play - OPEN</p> <p>3. Implementation of the Community Services Golf Cart Policy. Communication continues with the Division Head of CS concerning:</p> <ul style="list-style-type: none"> • CS is responsible for all matters concerning the regulation and use of golf carts. BW stated, in light of the new policy, there is no longer a requirement for RHGC to collect and record golf cart ownership, as part of the membership drive. A general discussion took place regarding this matter; full consensus to cease the collection of information. OPEN ACTION: DL/JK to send KC existing records for archive. • Permanent parking area for members without a shed. No decision from CS as yet. • Golf Genius is open for the membership to schedule the free fitting of seatbelts with Gerry (mechanic). • CS is creating a Golf Cart Operators License; the process to have the License issued will be publicized when RHGC are notified by CS. • Non-members using carts are required to obtain an Operator's License from CS. • CS has created two stickers for the implementation of the new policy. Green sticker signifies the cart has passed an inspection; black sticker signifies a seatbelt is fitted. • CS is responsible to communicate SA Communities, post October 1st, the full regulation and use of golf cart use. • CS state RHGC cannot publish the cart policy on the RHGC website, however, a link will be provided to the document via ShareK. OPEN ACTION: MD to follow up with Jake Bury in CS with a view to publish the link to the membership. <p>4. Other CS matters for information:</p> <ul style="list-style-type: none"> • New Fee Structure - Recreation continue to work on a new fee structure- feedback awaited. • New signs for Pace-of-Play These have been located and are in poor condition. Jake Bury to provide new stickers • Vendor for Clubhouse - No information from CS.
<p>Vice President New Business 1. Race to Augusta Prior Action Items 1. Oilman Tournament - Update</p>	<p>New Business</p> <p>1. TB was contacted by Keith Watson, Division Manager – Reza Hygiene, and former Vice Captain of Bahrain GC inviting RHGC to join an event called “Race2Augusta”. The event is:</p> <ul style="list-style-type: none"> • 18-hole Stableford; • Two Qualifiers per Club go through to the Regional; Grand Qualifier Final in Dubai on 28th Feb 2023; • Handicap Limits of 24 for men and for Ladies of 36; • At 75% of Official Handicap; • Div. 1: 0>14; • Div. 2: 15 and above; • Open to Men and Ladies aged 21 and over on the day of the Grand Final.

	<p>There was a discussion regarding the busy winter schedule already in Oct/Nov; Dec or Jan would be the best timing. JM and BW raised the requirement for compliance to Business Ethics, however, previous tournaments were authorized with external sponsors e.g. Turkish Airlines. TJ raised a motion to move, a committee be formed to produce a proposal for the October meeting. BW stated he wished to speak against the motion, prior to a vote on the TJ motion, his concern being the multiple votes required, if the matter is brought back to the October meeting; this creates a delay. TB raised an amended motion, which proposed the Board approve RHGC involvement in the tournament in principle, however, the club will only enter, following concurrence from the Corporate Ethics Office; motion seconded by CS; unanimous vote to approve. OPEN ACTION: KC to write to SA Corporate Ethics Office</p> <p>Prior action items</p> <ol style="list-style-type: none"> 1. Oilman Update - All other matters in hand with Oilman's Organizing Committee. CLOSED 2. "Lessons Learned CEO Cup" document OPEN ACTION
<p>Treasurer New Business 1. 2023 Budget Preparation Prior action items 1. 2021 Audit. OPEN 2. CEO Cup payment. OPEN 3. Budget vs Actuals, and Profit & Loss Statement as circulated 14.08.22 OPEN 4. Membership Fees (2023) OPEN</p>	<p>New Business 1. Nil Prior action items 1. The 2023 Budget is being prepared. OPEN ACTION: All Directors to send their 2023 budget request to JM prior to September 30, 2022 2. 2021 Audit, or more accurately, the Financial Statement, has not been signed by Accountant CLOSED 3. CEO Cup finances sent to Recreation/CEO Office for payment. All costs incurred to be paid by CEO Office OPEN ACTION JM 4. BudgetvsActuals and the Profit & Loss Statement. No questions or feedback from Directors. CLOSED 5. Membership Fees (2023) – JM stated there was not a requirement to increase the 2023 membership fees. JM and DL discussed a potential late fee, outside of the meeting. A general discussion took place with members asking questions regarding impact, potential numbers, costs and if RHGC were authorized to establish such a payment. OPEN ACTION DL to research issues raised; bring proposal to October 16 meeting.</p>
<p>Secretary New Business 1. Nil Prior action items 1. Amended Roles & Responsibilities T.001</p>	<p>New Business Nil Prior action items 1. Amendment made to T.001 approved and published on RHGC Website CLOSED</p>
<p>Tournaments New Business Nil Prior action items 1. Four Club Cups - OPEN</p>	<p>New Business 1. Nil Prior action items 1. TJ reported that progress had been made concerning the cups. JPS stated a decision needed to be made concerning the location of the cups and plaques. OPEN ACTION: TJ, TB & JPS to progress</p>

<p>Facilities New Business Nil Prior Actions 1. Clubhouse – OPEN 2. Pro Teaching Studio- OPEN 3. Trackman (Booking System) OPEN 4. Ice machine- OPEN</p>	<p>New Business 1. Nil Prior action items 1. Clubhouse – Ongoing matters are with engineers e.g. air-conditioning. JP in communication with CS to complete all matters. Several actions are complete having been raised as Safety Observations. OPEN ACTION: JP to update Board. 2. Renovation of the Golf Pro Teaching Studio is ongoing. OPEN ACTION: JP to update Board. 3. The mobile Trackman requires a system for booking in/out. It was suggested ForeTees could be utilized CLOSED see action (2) in President (BW) new business section (above). 4. Dedicated ice machine - OPEN ACTION JP to update Board</p>
<p>Grounds & Rules New Business 1. Nil Prior action items 1. Local Rule amended re barren areas of grass on fairway. Rule amended, and circulated to membership - CLOSED 2. Water coolers – Update as info item 3. Course markings for the tree plantation areas – Update as info item 4. Rakes– Update as info item 5. Four signs– Update as info item 6. Meeting with Community Services -Code of Conduct. – Update as info item Pace of Play signs – Update as info item</p>	<p>New Business 1. Sign on Hole 12 has been moved so it does not interfere with play – for information only. 2. JPS and BW held discussions with Community Services, Gardening and Jason Sexton re the long-standing irrigation issue at the course and other general maintenance concerns. The irrigation issue of regulating the water pressure requires a capex investment and is not under the sole control of CS and requires support from utilities to solve. It was agreed to regenerate and represent for review and approval a solution to solve entirely or at least in part these issues. Other general maintenance issues regarding the brown dead patches appearing across the course, the length of the tee boxes and general lack of materials being provided to the maintenance crew to carry out their day to day duties were also discussed. It was agreed to set up a regular meeting between CS and Grounds to discuss these issues and a host of other issues impacting the course such as water cooler coverage, materials supply for course maintenance, resurgence of the tamarisk and the requirement for stakes to mark the course etc. ACTION Regular meetings with CS to be managed by JPS 3. JPS is working with CS to improve walking paths e.g. make a path from 10th green to 11th tee box, 11th green to 12th tee box and 14th tee box to green. This item will be discussed during the regular meetings with CS. OPEN ACTION 4. BW asked JPS to verify with Jason Sexton that divots on tee boxes are filled in by his staff every day; recent observations by Board members suggests it is not being done. OPEN ACTION Prior action items 1. Water Coolers – JPS has been supplied with an Excel from CS regarding the water coolers. RHGC will have all water coolers returned – CS to provide dates to JPS. OPEN ACTION 2. Course markings for the tree plantation areas have been agreed; JPS had meeting with CS & Recreation (Jake Bury and Jason Sexton). OPEN ACTION 3. Rakes – No update from CS regarding date of delivery to RHGC. OPEN ACTION</p>

	<p>4. Four signs – Posts and board are in place- awaiting the sign to be produced and fitted. OPEN ACTION</p> <p>5. Meeting with CS has taken place. Agreement reached and process implemented. Disciplinary Committee to collect information from Starter Hut – CLOSED</p>
<p>Handicap New Business 1. Nil Prior action items 1. Code of Conduct Survey Monkey Ackn. Update 2. WHS GHIN Transition Project for Saudi Golf Federation (SGF). Info Item. 3. SV to share w/ BW updated form/acknowledgement. BW to update electronic forms. CLOSED</p>	<p>New Business Nil Prior action items 1. Code of Conduct Survey Monkey Ackn. Update- As of Sept 6th, 74% of primary & dependent members have completed and Acknowledged the RHGC Code of Conduct (COC); Updated list of 71 Primary & 61 Dependent members who have not completed were shared as FYI. 2. (Safaa Golf Club - KAUST). GHIN implementation in process. Members were loaded by Club. Provisional Course Rating forms completed by Club were sent to USGA for initial set-up of course ratings. Info item.</p>
<p>Junior Golf New Business Prior action items 1. Jnr Tee Boxes.</p>	<p>New Business 1. Nil – JR sent apologies Prior action items 1. Jnr Tee Boxes. OPEN ACTION: JR to update Board as info item.</p>
<p>Ladies' Golf New Business 1. Nil Prior action items</p>	<p>New Business 1. Nil - AF sent apologies Prior action items Nil</p>
<p>Media New Business 1. October Newsletter Prior action items 1. Nil</p>	<p>New Business 1. All Board members to provide material for the October Newsletter by September 29, 2022 OPEN ACTION: All to note and support MD 2. MD provided update: <ul style="list-style-type: none"> • September communications sent out to date: <ul style="list-style-type: none"> ○ Oilman's ○ September Monthly Medal (FB + ForeTees) ○ Hole-in-One Maurice Seetsen ○ Tee box divot reminder ○ Saudi National Day Tournament ○ Cart inspections (Aramco email) • Website updates in past week: <ul style="list-style-type: none"> ○ Code of Conduct form on Membership Page ○ Monthly Tournaments page updates • Upcoming website updates: <ul style="list-style-type: none"> ○ Link to Golf Cart Manual ○ RHGC Leagues page • Upcoming announcements: <ul style="list-style-type: none"> ○ Saudi National Day Tournament 9/22 ○ Cart inspections (ForeTees) ○ Ladies League Nine & Dine 9/28 ○ RHGC Elections 10/10 Call for nominations </p>

	<ul style="list-style-type: none"> o Club Championship Tournament 10/21-22 o Halloween Glow Ball Golf on 10/27 o Turkey Shoot 10/29 o Membership Drive kick-off end Nov o Golf Ball 12/2 <p>Prior action items</p> <p>1. Nil</p>																												
<p>Membership</p> <p>New Business</p> <p>1. Nil</p> <p>Prior action items</p> <p>Shed Policy – Circulate amended version (JK) - OPEN</p>	<p>New Business</p> <p>1. September Membership report:</p> <table border="1" data-bbox="625 508 1161 1102"> <thead> <tr> <th>Membership Type</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>Executive</td> <td>6</td> </tr> <tr> <td>Primary</td> <td>6</td> </tr> <tr> <td>Family</td> <td>393</td> </tr> <tr> <td>Primary</td> <td>134</td> </tr> <tr> <td>Spouse</td> <td>132</td> </tr> <tr> <td>Dependents</td> <td>127</td> </tr> <tr> <td>Junior</td> <td>1</td> </tr> <tr> <td>Primary</td> <td>1</td> </tr> <tr> <td>Retiree</td> <td>11</td> </tr> <tr> <td>Primary</td> <td>11</td> </tr> <tr> <td>Single</td> <td>206</td> </tr> <tr> <td>Primary</td> <td>206</td> </tr> <tr> <td>Total</td> <td>617</td> </tr> </tbody> </table> <p>2. 178 on Cart Shed List</p> <p>Prior action items</p> <p>1. Shed Policy – Circulate amended version (JK) – OPEN ACTION</p>	Membership Type	Count	Executive	6	Primary	6	Family	393	Primary	134	Spouse	132	Dependents	127	Junior	1	Primary	1	Retiree	11	Primary	11	Single	206	Primary	206	Total	617
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<p>Social</p> <p>New Business</p> <p>1. December Golf Ball</p> <p>2. Scout support to Oilman Dinner</p> <p>Prior action items</p> <p>Nil</p>	<p>New Business</p> <p>1. BW stated there was a financial risk to the Ball as the Falcon Tournament and Dinner (PVT invitation event) had been arranged on the same day in Bahrain. JM and some other Board members stated the ball should proceed and actions can be taken to mitigate financial matters.</p> <p>BW stated The Ball will proceed as planned in Bahrain.</p> <p>2. TJ to supply Scout details to SF.</p> <p>Prior action items</p> <p>1. Nil</p>																												
<p>5. ANY OTHER BUSINESS</p>	<p>Nil</p>																												
<p>Meeting Concluded</p>	<p>A motion to close the meeting was proposed by TJ, seconded by SF, unanimous vote to close meeting at 6.28 PM</p>																												