

**RHGC BOARD MEETING**  
**Minutes**  
**JUNE 12, 2022 4.45PM**  
**LOCATION: RHGC Clubhouse & ZOOM**

| <b>Name</b>   | <b>Position</b>  | <b>Attendance</b> |
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| <b>Elected Officers</b>   |  |                   |
| Bruce Waldner   | President (BW)   | Apologies         |
| Tim Billa   | Vice President (TB)  | Yes               |
| Jeff Meisner  | Treasurer (JM)   | Zoom              |
| Kevin Capstick  | Secretary (KC)   | Yes               |
| <b>Appointed</b>  |  |                   |
| Jim Platt   | Facilities Director (JP)   | Yes               |
| John-Paul Scallon   | Grounds & Rules Director (JPS)   | Zoom              |
| Stephen Vezendy   | Handicap Director (SV)   | Yes               |
| Jake Rosenthal  | Junior Golf Director (JR)  | Apologies         |
| Angela Farley   | Ladies Golf Director (AF)  | Apologies         |
| Michelle D'Antoni   | Media Director (MD)  | Yes               |
| Jane Kirk   | Co-Membership Director (JK)  | Yes               |
| Richard Reed  | Co-Membership Director (RR)  | Yes               |
| Steve Farley  | Social Director (SF)   | Yes               |
| Tracey Jackson  | Co-Tournament Director (TJ)  | Zoom              |
| Christoffel Steenkamp   | Co-Tournament Director (CS)  | Zoom              |
| <b>AGENDA ITEM</b>  |  | <b>MINUTES</b>    |
| <b>1. MEETING CALLED TO ORDER by Secretary</b>  | 4:45 PM  |                   |
| <b>2. GUESTS</b>  | Nil  |                   |
| <b>3. APPROVAL OF PRIOR MEETING MINUTES</b>   | Minutes of meetings held on May 15, 2022 was proposed as accurate for approval by JP, 2 <sup>nd</sup> by RR. Passed in vote.   |                   |
| <b>4. NEW BUSINESS AND UPDATES BY OFFICERS AND DIRECTORS/COMMITTEES</b>   |  |                   |
| * Order covered may change; Secretary will decide based on agenda or special requests                           |  |                   |
| <b>President</b><br>New Business<br>1. Update from BW given by TB.<br>Prior action items<br>1.Recreation Update | <b>New Business</b><br>1. The Code of Conduct has been approved by Community Services Policy Group. The RHGC Website is updated.<br>2. The status of the letter from Rec to Gardening requesting support to the Code of Conduct remains forthcoming.<br>3. AAA will inspect of all golf carts. SA Recreation will organize, administer, and purchase the registration stickers. This is now becoming a community policy; most likely a new GI.<br>4. Cart parking by hole #1. No movement on the subject until the new SA Recreation policies are in place.<br>5. Stuart Hurtsfield's Contract is under process and renewal.<br>6. No official information from SAGA with regards to the proposed changes to the course or a professional tournament.<br>7. No information from SAGA with regards to organizing the SAIT or when it will be held.<br>8. BW recognized the half year milestone for the Board, and hoped all had enjoyed the experience. BW recognized the |                   |

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|  | <p>great amount of work conducted for the benefit of the membership, thanking everyone.</p> <p><b>Prior Actions</b><br/> <b>1.Recreation Update</b> - BW to establish if company will provide budget for stickers. - See (3) above re Carts- <b>CLOSED</b></p>   |
| <p><b>Vice President</b><br/> New Business<br/> 1. Nil<br/> Prior action items<br/> 1. “Lessons Learned CEO Cup” document <b>OPEN</b></p>  | <p><b>New Business</b><br/> <b>Prior action items</b><br/> 1. Ongoing. To complete</p>   |
| <p><b>Treasurer</b><br/> New Business<br/> 1. Range Balls<br/> Prior action items<br/> 1. Update on 2021 Audit <b>OPEN</b><br/> 2. CEO Cup finances <b>OPEN</b><br/> 3. Mobile Trackman <b>-OPEN</b><br/> 4. Send updated budget to each Director- <b>OPEN</b></p> | <p><b>New Business</b><br/> 1. JM to claim costs from Recreation for new Range Balls<br/> <b>Prior action items</b><br/> 1. 2021 Audit update provided. <b>OPEN</b><br/> 2. CEO Cup sent to Recreation and CEO Office payment. <b>OPEN</b><br/> 3. Updated Budgets to be sent in June. <b>OPEN</b></p>   |
| <p><b>Secretary</b><br/> New Business<br/> 1. Code of Conduct<br/> Prior action items</p>  | <p><b>New Business</b><br/> 1. As per Presidents update on Code of Conduct. All actions from Secretary are now complete - <b>CLOSED</b><br/> <b>Prior action items</b></p>   |
| <p><b>Tournaments</b><br/> 1. New Business<br/> Nil<br/> Prior action items<br/> 1. TJ to obtain quotations for four cups.<br/> 2. Gmail Solution</p>  | <p><b>New Business</b><br/> <b>Prior action items</b><br/> 1. TB and JPS volunteered to assist TJ in this ongoing action. TJ to establish the requirements for each of the four cups; budget matter to be taken to JM. A number of potential solutions to this longstanding action were discussed. – <b>ACTION:</b> TJ, TB &amp; JPS to progress<br/> 2. Gmail solution is <b>CLOSED</b></p>   |
| <p><b>Facilities</b><br/> New Business<br/> 1. Ice Machine<br/> Prior action items<br/> 1. Club House and Golf Pro Teaching facility/Trackman</p>  | <p><b>New Business</b><br/> 1. Ice continues to be an issue, and JP is in communication with Recreation for RHGC to obtain a dedicated Ice Machine.<br/> <b>Prior action items</b><br/> 1.Clubhouse – JP stated there were several matters, which required following up with Recreation. Matters include: gaps in doorways, three toilet seats missing, lockers in Ladies Room need replacing, AC units need to be installed, tripping hazard in urinals, shower door is missing, furniture for lounge and office required, exterior door handles need replacing, plugs in kitchen required, removal of equipment’s from Men’s Locker Room. JP is in communication with Jake Bury to complete all matters <b>ACTION:</b> JP to update Board<br/> 2. Renovation for Trackman in Golf Pro Teaching Studio is ongoing. <b>ACTION:</b> JP to update Board<br/> 3.The mobile Trackman requires a system for booking in/out. It was suggested ForeTees could be utilized. <b>ACTION:</b> JP to implement</p> |

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| <p><b>Grounds &amp; Rules</b><br/>New Business<br/>1. Nil<br/>Prior action items<br/>1. Rules Committee re long term solution – Non-Play Zone <b>OPEN</b><br/>2. Rakes - <b>OPEN</b><br/>3. Four Educational signs- <b>OPEN</b><br/>4. Community Services Code of Conduct Support -<b>OPEN</b><br/>5. Pace of Play signs on course- OPEN</p> | <p><b>New Business</b><br/><b>Prior action items</b><br/>1. JPS stated the rule treatment and course markings for the tree plantation areas have been agreed, and request logged with CS &amp; Recreation to provide the stakes needed to mark the areas (approx. 400 required). - <b>ACTION</b> Item for update<br/>2. JPS has made request with Recreation/Gardening for additional Rakes in February – No update from Rec <b>ACTION:</b> JPS to update as info item.<br/>3. Messages have been agreed; four signs to be placed at Starter Office/Practice area/1<sup>st</sup> and 10<sup>th</sup> Tee. No Update from Rec <b>ACTION:</b> JPS to update Board<br/>4. A meeting Community Services had taken place, together with BW in relation to how they intend to support the Code of Conduct. No further update from Rec. on proposal <b>ACTION:</b> JPS to update Board as info.<br/>5. Recreation had not located signs- Follow up required. <b>ACTION:</b> JPS as info item</p> |
| <p><b>Handicap</b><br/>New Business<br/>1. Nil<br/><br/>Prior action items<br/>1. Code of Conduct Survey Monkey Update<br/>2. WHS GHIN Transition Project for SGF. SV to update Board as infor. Item.</p>  | <p><b>New Business</b><br/>1. Nil<br/><b>Prior action items</b><br/>1. The content was authored by SV and JPS; review/input from BW and KC; MD finalized and opened SurveyMonkey on June 9 to all primary and spouse members (477). Thus far, in first couple days 183 members have completed the survey. KC thanked the team for the hard work in completing the content. All actions on content and issuance are now complete. - <b>CLOSED</b>. See Media section for further updates on SurveyMonkey tracking.<br/>2. Telephone call with SGF planned for Friday.</p>  |
| <p><b>Junior Golf</b><br/>New Business<br/>1. Nil<br/>Prior action items<br/>1. JR to update Board re 9-hole USGA plan</p>   | <p><b>New Business</b><br/>1. Nil<br/><b>Prior action items</b><br/>1. JR to take proposals to G&amp;R Committee for Jnr Tee Boxes. To date, the new approach has received positive feedback. <b>ACTION:</b> JR to update Board as info item.</p>   |
| <p><b>Ladies' Golf</b><br/>New Business<br/>1. Nil<br/>Prior action items<br/>1. Budget allocation</p>   | <p><b>New Business</b><br/>1.<br/><b>Prior action items</b><br/>1. The existing budget, originally allocated to the now cancelled Ladies Open, has been transferred to general Ladies Events. - <b>CLOSED</b></p>   |
| <p><b>Media</b><br/>New Business<br/>1. June Newsletter<br/>Prior action items<br/>1. Code of Conduct – Acknowledgement/Survey Monkey<br/>2. Update on Data Migration project to Google Drive. <b>ON HOLD</b></p>  | <p><b>New Business</b><br/>1. Deadline for Board contribution is June 25<sup>th</sup>. <b>ACTION:</b> All to note<br/><b>Prior action items</b><br/>1. See Handicap Director Update. <b>ACTION:</b> MD to provide SV, JPS, BW, and KC weekly updates on completion of survey. <b>ACTION:</b> MD to send email reminder to members every five days until end date.</p>   |

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| <b>Membership</b><br>New Business<br>1. Statistics<br>Prior action items<br>1. JK to consider amendment to policy (Shed Policy) and report to Board. <b>OPEN</b> | <b>New Business</b><br>1. JK reported the June 2022 records 174 on Cart Shed waiting list.<br>2. RR reported 610 members in June 2022.<br>3. JK stated the wind had caused damage to the doors of some sheds. This is preventable if members use all bolts.<br><b>ACTION:</b> JK to write a section for July newsletter re doors.<br><b>Prior action items</b><br>1. Shed Policy. Draft to be circulated. <b>ACTION:</b> JK to circulate to Board for consideration. |
| <b>Social</b><br>New Business<br>Prior action items  | <b>New Business</b><br>SF to liaise with Tournament Directors re the Anniversary Tournament.<br>TB thanked SF for June night event.<br><b>Prior action items</b>   |
| <b>5. ANY OTHER BOARD BUSINESS</b>   | Nil  |
| <b>Meeting Concluded</b>   | Proposal for the meeting to be concluded –JP /2 <sup>nd</sup> by RR.<br>Unanimous vote at 5.30 PM  |