

**RHGC BOARD MEETING
MINUTES OF MEETING
February 13, 2022 4.45PM
LOCATION: RHGC CLUBHOUSE & ZOOM**

ATTENDEES:

Name	Position	Attended?
Elected Officers		
Bruce Waldner	President (BW)	Yes
Tim Billa	Vice President (TB)	Yes
Jeff Meisner	Treasurer (JM)	Yes
Kevin Capstick	Secretary (KC)	Yes
Appointed		
Jim Platt (Les Hertlein in absence)	Facilities Director (LH)	Yes
John-Paul Scallon	Grounds & Rules Director (JPS)	Yes
Stephen Vezendy	Handicap Director (SV)	Yes
Jake Rosenthal	Junior Golf Director (JR)	Yes
Angela Farley	Ladies Golf Director (AF)	Yes
Michelle D'Antoni	Media Director (MD)	Yes
Jane Kirk	Co-Membership Director (JK)	Apologies
Richard Reed	Co-Membership Director (RR)	Yes
Steve Farley	Social Director (SF)	Yes
Tracey Jackson	Co-Tournament Director (TJ)	Yes
Christoffel Steenkamp	Co-Tournament Director (CS)	Yes

AGENDA ITEM	MINUTES
1. MEETING CALLED TO ORDER by Secretary	4.47 PM
2. GUEST	Nil
3. APPROVAL OF PRIOR MEETING MINUTES	January Minutes of Meeting approved as true and accurate. Proposed: RR / 2 nd : SF Passed by unanimous vote
4. NEW BUSINESS AND UPDATES BY OFFICERS AND DIRECTORS/COMMITTEES * Order covered may change; Secretary will decide based on agenda or special requests	
President New Business 1. Areas for discussion, post CEO speech 12.02.22 Prior action items 1. Update on clubhouse food services and revamp of clubhouse Phase III OPEN 2. Non-Members Usage of Course OPEN	New Business 1. CEO Cup: BW thanked TB for his work in leading the organization of the CEO Cup. All volunteers, RHGC Board members, and in particular, the CEO Cup organizing committee were highlighted for appreciation. 2. BW stated he did not wish RHGC Board to use the RHGC President Gmail to communicate with him and that his Aramco email must be used. ACTION: All to note. 3. Phase III of renovation will commence on 14.02.22. Appreciation for input from Board on the plans and general update provided. 4. Direction to all RHGC Board Members to respect the roles of other Board members and reminder not

	<p>to make decision outside of individual role and responsibility. ACTION: All to note.</p> <p>5. Information provided concerning a nine-week Internship by University Student at RHGC. Focus to be on event planning, tournaments etc. ACTION: All to note, and consider how best utilize Intern.</p> <p>6. RHGC Board members requested to consider their actions when dealing with breaches of etiquette and RHGC Code of Conduct. ACTION: All to note.</p> <p>7. CEO stated his speech at CEO Cup presentation dinner his intent for SA to sponsor Professional Golf Events at RHGC. CEO has requested presentation of proposal within next two to three week under management of SAGA President, Mr. Nabil A. Al Nuaim. There is a need for a professional organization to assist in a review of the course. BW to represent Board and report information when available.</p> <p>Prior action items:</p> <ol style="list-style-type: none"> 1. Update on clubhouse food services and revamp of clubhouse Phase III -OPEN 2. Non-Members Usage of Course OPEN
<p>Vice President New Business 1. C.E.O Cup Feedback</p> <p>Prior action items 1. Promotion of volunteerism scheme update. OPEN</p>	<p>New Business</p> <ol style="list-style-type: none"> 1. TB thanked all member of CEO Cup organizing committee, volunteers and board members regarding the success of the tournament and presentation dinner. There were several issues discussed that have been addressed directly with participants. ACTION: TB to prepare a “Lessons Learned” document that will detail matters for consideration for future tournaments. <p>Prior action items 1. Promotion of volunteerism scheme update. TB has drafted a document conceding a formal process to encourage and reward volunteers. This raises a matter a potential impact on budget and accounting. Discussion across members regarding incentives and ideas. ACTION: All to consider TB document and provide feedback by march 13, 2022.</p>
<p>Treasurer New Business 1. Nil Prior action items</p>	<p>New business</p> <ol style="list-style-type: none"> 1. JM requested that all receipts for CEO Cup to be submitted asap. The CEO Office will be billed for the event (approx. 180,000 SAR). ACTION: All to note and submit receipts 2. Year end accounts will be submitted to Accountant. No issues to report.
<p>Secretary New Business 1. Directors Committee – List of names to KC</p>	<p>New Business</p> <ol style="list-style-type: none"> 1. Directors Committee – KC requested that each Director sends details of his/her committee members so that club records can be maintained.

<p>2. Register of Breaches of Code of Conduct</p> <p>Prior action items</p> <ol style="list-style-type: none"> 1. Amendment and submission of three RHGC documents to CCS – OPEN 2. Filming Training/Rules – Policy provided to JPS and TB. Filming can take place with CCS Admin approval GI 01710.011 refers- OPEN 	<p>ACTION: All Directors to email KC with names asap.</p> <ol style="list-style-type: none"> 2. KC has been tasked by BW to create a Register to satisfy the tracking mechanism stated in RHGC Code of Conduct to capture all warnings, breaches, penalties and/or disqualifications. This is to ensure there is a clear record of actions taken and to review for repeated breaches. KC and SV are developing the Register and will report back to the Board. ACTION: KC and SV to develop Register for Board. <p>Prior Actions</p> <ol style="list-style-type: none"> 1. RHGC Code of Conduct, Roles and Responsibilities of Officers & Directors and RHGC Constitution & By Laws approved by CCS and published on website. - CLOSED 2. Filming can take place with CCS Admin approval GI 01710.011 refers - CLOSED
<p>Tournaments</p> <ol style="list-style-type: none"> 1. New Business Nil <p>Prior action items</p> <ol style="list-style-type: none"> 1. TJ to obtain quotations for following: <ul style="list-style-type: none"> • SAIT Permanent Championship Trophy - OPEN • Requires new base in order to fit on the shelf. • 2022 Tournament Calendar - OPEN • Race to Hills Finale - OPEN • SAIT Plate Winners Plaque - OPEN • CEO Cup Permanent Men’s Trophy - OPEN • CEO CUP Permanent Women’s Trophy – OPEN • Ryder Cup Replacement Trophy – OPEN • Club Championship Trophy – Mens – OPEN • Club Championship Trophy – Ladies - OPEN 2. Replacement and upgrade of the six (6) major trophies. OPEN 3. TJ to supply details to MD re 2021 Club winners as discussed in Jan Board meeting: <ul style="list-style-type: none"> • Matchplay Winners • League Winners • Race to Hills • Golfer of the Year • Most improved Golfer of the Year 	<p>New business</p> <ol style="list-style-type: none"> 1. BW stated the CEO has instructed a new CEO Cup is introduced. ACTION: BW to discuss with SAGA President and provide update. <p>Prior action items</p> <ol style="list-style-type: none"> 1. TJ provided update on January Meeting discussion re 2021 Club winners i.e.: <ul style="list-style-type: none"> • Matchplay Winners • League Winners • Race to Hills • Golfer of the Year • Most improved Golfer of the Year <p>TJ does not keep records of Leagues. JM stated the club officially supports the Tuesday Night League and Matchplay events.</p> <p>ACTION: TJ to send list to MD for publication in March Newsletter.</p> 2. TJ stated he is waiting for information on a potential new vendor for replacement base and make trophy repairs. TB stated he had details of a less expansive vendor and will pass on details to TJ. ACTION: TJ to continue with efforts to resolve.

<p>Facilities New Business - 1. Nil</p> <p>Prior action items -Clubhouse 1. JP to pursue with CCS - Chipping Area Lighting-OPEN</p>	<p>New business 1. LH provided update Phase II schedule and the requirement for all items needed for events in February to be removed from the club as the entire club is closed.</p> <p>Prior Actions: 1. Lights at Chipping Area are working. CLOSED 2. The broken Coca Cola Fridge has been removed from the clubhouse/cart parking area. CLOSED</p>
<p>Grounds & Rules New Business 1. February Tournament and General Play: Breach of etiquette – raking of bunkers – communication.</p> <p>Prior action items 1. JPS – Obtain estimate for stakes for tree planting areas.</p>	<p>New business 1. JPS provided details of poor etiquette being exhibited by some members i.e. failing to repair divots, pitch marks, and non or partial raking of bunkers. The lack of attention to the course effects all players in both General and Tournament play. KC and SV stated that evidence was collected on the Saturday AM round of the CEO Cup of breaches by a number of players. ACTION: SV to send details of breaches (CEO Cup) to BW for consideration for communication and warnings to players. ACTION: JPS to drive communication to members that we each share a responsibility to preserve and enhance the condition of the course in March Newsletter.</p> <p>2. Flagsticks left in overnight and during Sunday (Course Closed) has been raised as an issue. JPS discussed with Golf Supt and has received advice the flagsticks are best left in the hole. A discussion took place in regarding differing aspects of this decision. ACTION: JPS with G&R Committee to meet and present a final recommendation to Board.</p> <p>Prior action items 1. Obtain estimate for stakes for tree planting areas. JPS informed Board that Golf Supt has suggested a solution for the No Play Zone by painting stones/rocks and use them to mark areas. A discussion took place between members regarding the No Play Zones and potential solutions. ACTION: JPS to provide recommendations as to specification of penalty areas required for the temporary No Play Zones.</p>
<p>Handicap New Business 1. Handicap Update: GHIN reconciled with GG Master Roster following completion of 2022 Membership Drive. 100 GHIN members made “Inactive” and emails were sent to these members.</p> <p>Prior action items</p>	<p>New business 1. SV thanked RR for assistance on reconciliation of members and GHIN records. 2. SV summarized email sent to board on his post tourney review/ recap of CEO Cup scores.</p> <p>Prior action items. 1. SV provided update on WHS Transition Project and the progress made with Saudi Golf and other Clubs. Further meetings were planned in this regard.</p>

<p>1. WHS GHIN Transition Project for SGF. INFO item</p> <ul style="list-style-type: none"> • Riyadh Golf Club went live Feb 1. Other Clubs (3) in process. 	<p>BW detailed his appreciation of all the work that SV had done, and is doing to assist RHGC and Saudi Golf in this matter.</p>
<p>Junior Golf New Business 1. Nil Prior action items</p>	<p>New Business 1. JR stated he was working with his committee to establish tee locations, utilizing USPGA Junior Event methodology, to create an official nine-hole course for RHGC Junior members and events. ACTION: JR to update Board with final recommendations when completed.</p>
<p>Ladies' Golf New Business 1. Nil Prior action items</p>	<p>New Business 1. Update regarding invitation to Bahrain Golf Event. No firm details at this stage but will utilize MD to publish as and if required.</p>
<p>Media New Business 1. Nil Prior action items 1. Update on Data Migration project to Google Drive. ON HOLD 2. Publish three RHGC policy documents on website after CCS approval (KC to update MD) – OPEN 3. Feedback re February Newsletter. All Board to respond to MD by January 23rd. -OPEN</p>	<p>New business 1. MD stated that she is able to assist in design and prep of posters/flyers, as and when required. Requested five days run in time to any request. ACTION: All to note. 2. March Newsletter – All items from Board to be submitted by February 24 to MD. ACTION: All to note 3. TB thanked MD for all the hard work in the CEO Cup and presentation dinner. Prior action items 1. Update on Data Migration project to Google Drive. ON HOLD 2. Published three RHGC policy documents on website after CCS approval. Complete– CLOSED 3. Feedback re February Newsletter. All Board to respond to MD by January 23rd. -CLOSED</p>
<p>Membership New Business 1. Nil Prior action items</p>	<p>1. RR. Update that 501 current members. No issues re cart sheds. 2. RR thanked BW re his assistant in helping Membership Directors with API system.</p>
<p>Social New Business 1. Nil Prior action items 1. Nil</p>	<p>New Business 1. SF stated all matters regarding Valentines evening are in hand. No issues to report.</p>
<p>5. ANY OTHER BOARD BUSINESS</p>	<p>Nil</p>
<p>Meeting Concluded at 6.23 PM</p>	<p>Proposed: CS/ 2nd: TB Passed unanimously</p>