

RHGC BOARD
MINUTES OF MEETING

Date & Time: **JANUARY 16, 2022 at 4.45PM**

LOCATION: **RHGC CLUBHOUSE & ZOOM**

ATTENDEES:

Name	Position	Attended?
Elected Officers		
Bruce Waldner	President (BW)	Y
Tim Billa	Vice President (TB)	Y
Jeff Meisner	Treasurer (JM)	Y
Kevin Capstick	Secretary (KC)	Y
Appointed		
Jim Platt	Facilities Director (JP)	Y
John-Paul Scallon	Grounds & Rules Director (JPS)	Y
Stephen Vezendy	Handicap Director (SV)	Y
Jake Rosenthal	Junior Golf Director (JR)	Apologies
Angela Farley (A. Henson (AH) to represent)	Ladies Golf Director (AF)	Apologies
Michelle D'Antoni	Media Director (MD)	Zoom
Jane Kirk	Co-Membership Director (JK)	Y
Richard Reed	Co-Membership Director (RR)	Apologies
Steve Farley	Social Director (SF)	Y
Tracey Jackson	Co-Tournament Director (TJ)	Y
Christoffel Steenkamp	Co-Tournament Director (CS)	Y

AGENDA ITEM	MEETING NOTES
MEETING CALLED TO ORDER by Secretary at 4.45 PM	
1. GUEST	<p>Supt. Jason Sexton (JS) attended to brief the Board on current matters relating to the Course:</p> <ol style="list-style-type: none"> 1. The Community Services/Gardening Tree Planting Operation adjacent to the Course has finished. 2. The site location and maintenance of the trees is outside of the jurisdiction and responsibility of JS and RHGC. However, JS and JPS will be continually monitor the growth and address any concerns with Community Services, as and when required. The far edge of each fairway rough area is being mowed to reduce any return of Tamarisk. 3. JPS stated each area of trees will be assessed by the G&R Committee, and staked as a hazard. A local rule has been circulated to Members. 4. JS stated the water supply to the Course is not affected by the tree areas. This is being monitored on a daily basis and logged by JS staff. 5. JS was asked if he can address issues concerning the inconsistency of bunker sand; cutting grass on the face of bunkers and levelling of all tees. JPS stated he and G&R Committee will have regular contact with JS and his team to discuss and plan maintenance. 6. It was discussed and agreed by the Board that a section in the February Newsletter should explain the demarcation in responsibilities concerning he areas of trees outside of the Course. 7. The Board thanked and congratulated JS, and his team, in achieving all they have done; the course is in great condition.

<p>2. APPROVAL OF PRIOR MEETING MINUTES</p>	<p>October and November 2021 Minutes were circulated, approved and published on RHGC website in December 2021. No further action on this matter.</p>
<p>3. NEW BUSINESS AND UPDATES BY OFFICERS AND DIRECTORS/COMMITTEES * Order covered may change; Secretary will decide based on agenda or special requests</p>	
<p>President New Business 1. Management of ForeTees (see 4.12.8. of RHGC.T001) Prior action items 1. Update on clubhouse food services and revamp of clubhouse Phase III OPEN 2. Non-Members Usage of Course OPEN</p>	<p>1. BW provided an introduction and welcomed Officers and Appointed Directors to the 2022 Board. 2. The terms of “Officers” and “Appointed Directors” are introduced to the RHGC Board correspondence; this change is for Community Services policy requirements and consistency of language. 3. BW thanked TJ, CS and SF for all the efforts and success of the Opening Day Tournament. 4. BW welcomed MD as Media Director and thanked her for the recent changes to RHGC communications and Newsletters. JM concurred and highlighted new format in Newsletter as a positive change. 5. BW provided an update in regard his work on the RHGC Website. The Drupal program must be upgraded to a new system in 2023 as Drupal is no longer supported. BW and MD will update Board as and when required. 6. BW provided information on the Community Champion Program for 2022. This is a Community Services series of event which RHGC will support as and when required. The current information is that the February and March Monthly Medals will be used to select finalists. More information on finals and potential national events will be sent out to Members when it is received. BW will remain point of contact at this time; he will liaise with Directors as and when required. 7. Para 4.12.8. of RHGC.T001 deals with the management of ForeTees. BW stated JM was a Subject Matter Expert in a number of the RHGC IT systems, and for continuity purposes, the responsibility for ForeTees should move across to Tournament Director. JM stated that Membership Director had a large part to play in management of ForeTees. SV stated he requires admin privileges in ForeTees as responsible for updating GHIN number in ForeTees, and Golf Genius master roster. Discussion and agreement by Board: ACTION: KC to amend Roles and Responsibilities Document (RHGC.T001) i.e. Membership Director manages ForeTees; Handicap Director is responsible for ensuring GHIN information is correct; Tournament Director has responsibility for Tournaments and Club events.</p>
<p>Vice President New Business 1. New Business Prior action items 1. Promotion of volunteerism scheme update. OPEN</p>	<p>1. TB stated Volunteer Initiative was detailed in January Newsletter and requires continuous effort from Board throughout 2022. Specific Item for TB CLOSED. 2. TB provided update on CEO Cup: • Tee Shirt and Gift logistics resolved and set to arrive in Feb; • Tamimi confirmed as catering; • Dinner TBH at Plaza Conference Centre; • TB to discuss with MD the photography and media issues; • Dry Run TBH day prior to event. BW advised TB to ensure IT support notified to ensure access to speakers, screen etc.</p>

<p>2. CEO Cup Budget Approval OPEN</p>	<ul style="list-style-type: none"> • JM provided information regarding payment from CEO Office once invoice ran through Treasurer.
<p>Treasurer New Business 1. New Business</p> <p>Prior action items 1. New Range Balls – OPEN 2. Financial Signatures for 2022 – 3. Catalog for the ProShop, giving members the ability to place orders 4. Update on Card system to facilitate card payments.</p>	<p>1. New Range Balls – • Order has been placed. Payment held by Finance. Awaiting update today- CLOSED</p> <p>2. Financial Signatures for 2022 arranged – CLOSED</p> <p>3. Catalog for the Proshop, giving members the ability to place orders. • Catalog Maintenance not maintainable without dedicated staff. We cannot afford more staffing. CLOSED</p> <p>4. Update on Card system to facilitate card payments. • Members can add funds to their accounts, but we will not be implementing a card system. CLOSED</p> <p>5. JM stated he will be very busy for next thirty days to close 2021 accounts with RHGC Accountant and Community Services. No other action required at this time, for information only.</p>
<p>Secretary New Business 1. New Business 1. Code of Conduct 2. Constitution & Bye Laws 3. Roles and Responsibilities for Officers and Directors 4. Board Gmail and communication</p> <p>Prior action items</p>	<p>1. KC thanked 2021 Board members for the hard work and detail placed within the three RHGC policy documents. KC provided the feedback and amendments required concerning the most recent draft. Code of Conduct – No issues or alternative amendments. ACTION: KC to finalize document and circulate.</p> <p>2. Constitution & Bye Laws – Most significant change was Rules Committee to move back to Grounds Director. Motion to agree amendment by BW, seconded by JM; all Board agreed. In addition, changes to ProShop were agreed to reflect current practice. ACTION: KC to reflect decision in document and submit to Community Services for concurrence and approval.</p> <p>3. Roles and Responsibilities for Officers and Directors- Amendment to ProShop responsibility were agreed to reflect current practice.</p> <p>4. ACTION: MD to place finalized documents on Website and circulate to Members.</p>
<p>Tournaments 1. New Business</p> <p>Prior action items 1. 2002 Diary 2. Replacement and upgrade of the six (6) major trophies. OPEN</p>	<p>1. 2022 Tournament Diary agreed and published on RHGC Website. Item CLOSED</p> <p>2. All events open for March 2022, including Ryder Cup. Request Volunteers for all events.</p> <p>3. Replacement Trophy matter remains OPEN due to the high cost of initial quote. Alternative Vendor/Supplier search to be conducted. ACTION: TJ to update when new quote available.</p> <p>4. BW asked for information concerning the 2021 winners of Club leagues etc. After discussion and agreement, the Board stated it was important to recognize in February Newsletter: • Matchplay Winners • League Winners • Race to Hills • Golfer of the Year • Most improved Golfer of the Year</p>

	<p>ACTION: TJ to supply information to MD for Feb. Newsletter.</p> <p>5. BW asked JPS to establish and Administer a Rules WhatsApp Group for each tournament as and when requested by TJ. This is to prevent the RHGC Board WhatsApp Group to be full of Rules issues specific to a tournament.</p> <p>6. TJ has written to Community Services regarding SAIT and Oilman Tournaments. This is for ease of logistics.</p>
<p>Facilities New Business - Clubhouse 1. New Business Prior action items - Clubhouse 1. Update on Food Services. OPEN 2. Digitalization of Catering ordering system. ON HOLD 3. Chipping Area Lighting-OPEN</p>	<p>1. Food Services- Waiting for date from Community Services to commence Phase III agreement. ACTION: TB to write to Comm. Svcs. Division Head to fix date.</p> <p>2. No update from Community Services re Lighting of Chipping Practice Area- ACTION OPEN</p> <p>3. ProShop and Digital card System matter now under Treasurer; items CLOSED.</p>
<p>Grounds & Rules New Business 1. New Tree Planting & requirement for new Local Rules Prior action items</p>	<p>1. New Tree matters dealt with at the start of meeting with Jason Sexton. 2. JPS is establishing the G&R Committee and will plan with JS the marking of the tree areas outside of the Course with stakes. ACTION: JPS to cost and process to obtain/purchase stakes for tree areas. 3. JM stated a diagram would be useful for Members in February Newsletter re the correct way to take drop from tree re under Local Rule. TB suggested a video would be useful. ACTION: KC to research company policy on publishing video content.</p>
<p>Handicap 1. New Business Handicap Update (discuss highlights of January standing report) Prior action items 1. Update on WHS Transition Project for Saudi Arabia. OPEN</p>	<p>1. SV provided Board with January 2022 standing report which is attached to minutes. Highlights discussed, 1) change to Missed Scoring Process, 2) update on handicap/peer reviews and 3) update on WHS Transition Project (see below).</p> <p>2. Update on WHS Transition Project for Saudi Arabia. SV provided Board with update on this project and also for new board members a brief history and his role across KSA: RHGC has operated under Texas Golf Association since 2013 but will migrate to Saudi Golf Federation (SGF) when they are compliant with World Handicap System (WHS) i.e. GHIN and Golf Genius across the four Golf Clubs in Kingdom. SV is Subject Matter Expert, and is assisting in Admin/Process for SGF and their member Clubs. The Board recognized SV additional workload and commitment in this matter.</p>

<p>Junior Golf New Business 1. New Business Prior action items 1. RHGC v KAUST Competition</p>	<p>1. Update re KAUST – TB is leading on this matter; little response from KAUST at this time. MD stated he spouse was a Director at KAUST and will liaise with TB regarding contacts.</p>																																																
<p>Ladies' Golf New Business 1. New Business Prior action items 1. Evening Golf Update- OPEN</p>	<p>1. AH stated Ladies League has commenced. 2. Ladies Evening Tournament set for February 23, 2022. Request to Tournaments Directors block tee times for event 4.00PM to 4.50PM. item CLOSED</p>																																																
<p>Media New Business 1. New Business</p>	<p>1. MD asked Board to submit content/items for February Newsletter to her email by January 23, 2022. ACTION: All Board to comply with deadline of 23rd.</p>																																																
<p>Membership New Business 1. 2022 Membership Report and Update Prior action items</p>	<p>1. JK provided brief on below stats:</p> <table border="1" data-bbox="446 840 1469 1732"> <thead> <tr> <th>All Members</th> <th>Count</th> </tr> </thead> <tbody> <tr> <td>2022</td> <td>501</td> </tr> <tr> <td>Executive</td> <td>6</td> </tr> <tr> <td>Primary</td> <td>6</td> </tr> <tr> <td>Family</td> <td>334</td> </tr> <tr> <td>Dependent</td> <td>104</td> </tr> <tr> <td>Primary</td> <td>116</td> </tr> <tr> <td>Spouse</td> <td>114</td> </tr> <tr> <td>Junior</td> <td>1</td> </tr> <tr> <td>Primary</td> <td>1</td> </tr> <tr> <td>Retiree</td> <td>11</td> </tr> <tr> <td>Primary</td> <td>11</td> </tr> <tr> <td>Single</td> <td>149</td> </tr> <tr> <td>Primary</td> <td>149</td> </tr> <tr> <td>Grand Total</td> <td>501</td> </tr> <tr> <td>New Members</td> <td>Count</td> </tr> <tr> <td>2022</td> <td>24</td> </tr> <tr> <td>Family</td> <td>20</td> </tr> <tr> <td>Dependent</td> <td>11</td> </tr> <tr> <td>Primary</td> <td>3</td> </tr> <tr> <td>Spouse</td> <td>6</td> </tr> <tr> <td>Single</td> <td>4</td> </tr> <tr> <td>Primary</td> <td>4</td> </tr> <tr> <td>Grand Total</td> <td>24</td> </tr> </tbody> </table> <p>2. BW stated Community Services were considering a change to the cost for Non-Members. This decision of cost is outside the scope and responsibility of the RHGC Board. Information only, at this stage.</p>	All Members	Count	2022	501	Executive	6	Primary	6	Family	334	Dependent	104	Primary	116	Spouse	114	Junior	1	Primary	1	Retiree	11	Primary	11	Single	149	Primary	149	Grand Total	501	New Members	Count	2022	24	Family	20	Dependent	11	Primary	3	Spouse	6	Single	4	Primary	4	Grand Total	24
All Members	Count																																																
2022	501																																																
Executive	6																																																
Primary	6																																																
Family	334																																																
Dependent	104																																																
Primary	116																																																
Spouse	114																																																
Junior	1																																																
Primary	1																																																
Retiree	11																																																
Primary	11																																																
Single	149																																																
Primary	149																																																
Grand Total	501																																																
New Members	Count																																																
2022	24																																																
Family	20																																																
Dependent	11																																																
Primary	3																																																
Spouse	6																																																
Single	4																																																
Primary	4																																																
Grand Total	24																																																

<p>Social New Business 1. New Business Prior action items</p>	<p>1. SF stated he had a meeting with previous Social Director and looked forward to 2022 season. He would be seeking support, as and when required and is examining new events to include in the diary.</p>
<p>5.OTHER BUSINESS</p>	<p>1. No other business on RHGC Board. 2. JM raised matter for interest for Board and Members of RHGC:</p> <ul style="list-style-type: none"> • The company is no longer a sponsor of the Men’s Professional Golf Tournament (Feb 2022 at Royal Green GC) and will not support travel for employees. If Members wish to volunteer privately they can register at https://www.cuetoems.com/si_2022/Volunteer.aspx • It is unlikely that costs incurred by volunteers in 2021 Ladies Tour Event at Royal Greens will be reimbursed by event organizers.
<p>MEETING ADJOURNED</p>	<p>Meeting concluded at 6.28 PM.</p>