

**RHGC BOARD MEETING  
MEETING MINUTES  
August 15, 2021 4:45PM  
LOCATION: RHGC CLUBHOUSE & ZOOM**

**ATTENDEES:**

<b>Name</b>	<b>Position</b>	<b>Attended?</b>
<b>Elected Officers</b>		
Ed Devlin	President	Y
Tim Billa	Vice President	N
Jeff Meisner	Treasurer	Y
John-Paul Scallon	Secretary	Y
<b>Appointed</b>		
Jim Platt	Facilities (Clubhouse & Pro Shop)	Y
Troy Thompson	Grounds	N
Stephen Vezendy	Handicap & Rules	Y
Jake Rosenthal	Junior Golf	Y
Amanda Henson	Ladies Golf	N
Bruce Waldner	Media	N
Richard Reed	Membership	Y
Jane Kirk	Associate Membership Director	Y
Tamara Tahir	Social	Y
Christoffel Steenkamp	Co-Tournament Director	Y
Tracey Jackson	Co-Tournament Director	Y
<b>Guest</b>		

<b>AGENDA ITEM</b>	<b>MEETING NOTES</b>
<b>1. MEETING CALLED TO ORDER by President</b>	
<b>2. GUEST</b>	
<b>3. APPROVAL OF PRIOR MEETING MINUTES</b>	

<b>4. NEW BUSINESS AND UPDATES BY OFFICERS AND DIRECTORS/COMMITTEES</b>
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\* Order covered may change; President will decide based on agenda or special requests

**President**

New Business

1. New Business.

Prior action items

2. Update on the food truck, clubhouse food services and revamp of clubhouse Phase III
3. Update to Roles and Responsibilities for Officers and Directors
4. Clock for Driving Range. **OPEN**

1. The board were briefed on the long standing inventory order that was received which included the driving range clock. This order will be delivered in September.
2. The Board have requested to meet with Community Services to discuss food services and Phase III of the redevelopment of the clubhouse.
3. The update to the Roles and Responsibilities for the Officers and Directors is ongoing with comments having been received from all stakeholders. A final draft will be circulated for review once finalized.

Other items:

- Consideration is being given to provide a club and cart cleaning services for which members can utilize. Utilizing Foretees to help operate and manage this new service will be investigated and pilot project will be set up for this new service.

**Vice President**

New Business

1. New Business

Prior action items

2. Promotion of volunteerism scheme update. **Open**

1. All final invoices and payments for the CEO Cup 2021 have been issued and paid. Focus is now on developing the plan for the 2022 CEO Cup.

<p>3. Still waiting from SAGA if CEO will do trophy presentation or AS during April 2<sup>nd</sup> SAIGC event. <b>Closed</b></p>	
<p><b>Tournaments</b> New Business 1. New business.</p> <p>Prior action items 2. Replacement and upgrade of the six (6) major trophies. <b>Open</b> 3. Update on Newsletter Article to better explain “X” functionality on Foretees. <b>Closed deemed not required.</b> 4. SAIT Plate permanent trophy for clubhouse <b>CLOSED through no. 2 above.</b> 5. CEO Cup permanent trophy for clubhouse. <b>CLOSED through no. 2 above</b></p>	<p>1. The recent monthly medal went well, the pace of play was good and the shotgun start was well received.</p> <p>There is a need for Ryder Cup volunteers to marshal the event, 30 shifts need to be filled. Subway will provide the lunch options for the event.</p> <p>2. No update, the project to replace and upgrade the major tournament trophies is ongoing.</p>
<p><b>Treasurer</b> New Business 1. New Business.</p>	<p>1. Due to the need to restrict petty cash any RHGC payments funded by board members will be paid through MPS either through salary run or off cycle payments. The limit for these payments will be SAR 1000.</p> <p>Other items: the project to transition all accounting books and ledges to Quickbooks is ongoing.</p>
<p><b>Facilities (Clubhouse and Pro Shop)</b> New Business - <b>Clubhouse</b> 1. Update on ice and drinks being made available for the players during play,</p> <p>Prior action items Clubhouse 2. Update on temperature person at clubhouse. <b>OPEN.</b> 3. Update on Food Services. <b>OPEN</b></p>	<p><b>Clubhouse:</b></p> <p>1. Making ice and drinks available for players to purchase during play is ongoing and we hope to have this made available from the Pro Shop soon.</p> <p>2. This has been raised again with Community Services but no update has been</p>

<p>4. Cover for outdoor cooking area. <b>OPEN</b></p> <p>5. Lights on holes 2 and 7. <b>CLOSED</b></p> <p>6. Digitalization of Catering ordering system. <b>ON HOLD</b></p> <p><b>New Business – Pro Shop</b></p> <p>1. No new business.</p> <p><b>Prior action items</b></p> <p>2. Catalog for the proshop, giving members the ability to place orders <b>OPEN</b></p> <p>3. Replacement of Front entry doors with push bar on the inside to open in case of emergency. <b>OPEN</b></p> <p>4. Replacement of Sliding glass door by starter. <b>OPEN</b></p> <p>5. Update on Card system to facilitate card payments. <b>OPEN</b></p>	<p>received and the temperature check machine is still stationed at the starter window.</p> <p>3. No update on Food Service. The Covid restrictions, the need for certain food preparation certificates for providers and delay in Phase III development of the clubhouse with no functional kitchen has impeded our options in this regard. We are still reliant on food being delivered from outside vendors for events at the RHGC.</p> <p>4. No update was provided.</p> <p><b>Proshop:</b></p> <p>1. Business slowed for the months of June – August but this is in line with previous years as these are traditionally</p>
<p><b>Grounds</b></p> <p><b>New Business</b></p> <p>1. No new business.</p> <p><b>Prior action items</b></p> <p>2. Update on sprinkler head inventory order. <b>Open</b></p> <p>3. Update on OB markings. <b>Open</b></p>	<p>1. The 4 year old order will finally arrive next month. It included 54 flags, flagsticks, cup cutters, chemicals etc.</p>
<p><b>Handicap &amp; Rules</b></p> <p><b>New Business</b></p> <p>1. Handicap &amp; Rules Update (discuss highlights of August standing report)</p> <p><b>Prior action items</b></p>	<p>1. Discussed key highlights of August standing report.</p> <p>2. Steve gave thanks for the comments received. Once comments have been</p>

<ul style="list-style-type: none"> <li>2. RHGC Code of conduct – draft done, sent to exec board and rules committee for review <b>OPEN</b></li> <li>3. WHS Transition Project for Saudi – planned transition in 2022, preliminary meeting held with Saudi Golf on June 11 <b>OPEN</b></li> <li>4. Local Rules updates – will be done with #4 <b>OPEN</b></li> <li>5. R&amp;R Updates – edits done, sent to President and Secretary for consolidation <b>CLOSED</b></li> <li>6. Worked directly with Foretees tech support to fix some lingering issues impacting missed scores process <b>CLOSED</b></li> <li>7. GHIN Kiosks (on hold until after COVID) <b>ON HOLD</b></li> </ul>	<p>incorporated it will be resent for final review.</p> <p>Saudi Golf has submitted an application to launch the WHS and have requested support from RHGC. Steve and ED will meet with Saudi Golf to discuss the transition project in the coming weeks.</p>
<p><b>Junior Golf</b> New Business</p> <ul style="list-style-type: none"> <li>1. No new business</li> </ul>	<ul style="list-style-type: none"> <li>1. No update this month as most kids have left for the summer so no events have taken place.</li> </ul>
<p><b>Ladies' Golf</b> New Business</p> <ul style="list-style-type: none"> <li>1. New business.</li> </ul>	<ul style="list-style-type: none"> <li>1. Nothing to report this month.</li> </ul>
<p><b>Media</b> New Business</p> <ul style="list-style-type: none"> <li>1. Update to newsletter to show latest long list of Race to the Hills standings</li> <li>2. Other New business.</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>3. Update on Data Migration project to Google Drive. <b>Open</b></li> </ul>	<ul style="list-style-type: none"> <li>1. Nothing to report this month.</li> </ul>
<p><b>Membership</b> New Business</p> <ul style="list-style-type: none"> <li>1. Onboard checklist form update. <b>Open</b></li> <li>2. Other new business.</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>3. Development of membership close out form <b>Open</b></li> </ul>	<ul style="list-style-type: none"> <li>1. Still being piloted once this has been completed an update will be provided.</li> <li>2. The spare key issue for the sheds remains with some of them not working. Liquid</li> </ul>

	<p>Graphite is required to help free the locks and an order for this will be placed.</p> <p>Other items:</p> <ul style="list-style-type: none"> <li>- An update was provided on the shed waiting list which now stands at 227 and the membership numbers that stands at 838 members.</li> <li>- The ability to provide communal electric charging points for carts was discussed and this will be investigated further, with the objective of developing a plan to make this happen.</li> </ul>
<p><b>Social</b></p> <p>New Business</p> <ol style="list-style-type: none"> <li>1. Golf Ball 2021 Update. <b>Ongoing</b></li> <li>2. Other new business.</li> </ol> <p>Prior action items</p> <ol style="list-style-type: none"> <li>3. Paddy’s Day Social Golf Invoices. Closed</li> </ol>	<ol style="list-style-type: none"> <li>1. Due to the continuing Covid restrictions the Golf Ball in Bahrain is cancelled. A requirement to pay a non refundable deposit to hold the venue and the uncertainty around the ability for people being able to travel has resulted in the need to cancel the event.</li> <li>2. A Band event is being played for October, the event will need to adhere to the covid gathering restrictions with a max capacity of 72 people.</li> </ol>
<p><b>4. OTHER BUSINESS</b></p> <p>Secretary - Next meeting is scheduled for <b>Sunday September 12<sup>th</sup></b></p>	
<p><b>5. MEETING ADJOURNED AT 18:00</b></p>	

**Handicap & Rules Update**  
**August 15, 2021 Meeting**

**HANDICAP**

Updates or New in **RED**

**3 Committee Actions**

- **Missed Score Postings since last update**

Week of	Missing Scores	Penalty Scores Entered
May 30 – Jun 5	43	
Jun 6 - 12	14	4
Jun 13 – 19	17	4
Jun 20 – 26	21	5
Jun 27 – Jul 3	12	8
Jul 4 - 10	5	3
Jul 11 – 17	7	
Jul 18 – 24	13	
Jul 25 - 31	10	

NOTE: See prior reports for historical info (started week of May 31, 2020)

- **Handicap/Peer Reviews**
  - 2 Peer Reviews requested after July MM

**4 GHIN**

- **GHIN Members (Active)**

Members		w/ Digital Profile	No Digital Profile
400	w/ H.I.	367	33
28	No H.I.	11	17
428		378	50

- **Playing Conditions Calculation (PCC)**
  - Automated GHIN adjustment, if scores are abnormally H or L vs expected scores

Total Since Jan 1, 2020	28	
New since last update 5/10	6	See below

Facility Name	Course Name	PCC Date	PCC Adjustment	Rounds Posted
Rolling Hills Golf Club	Rolling Hills Golf Club	5/23/2021	-1	26
Rolling Hills Golf Club	Rolling Hills Golf Club	5/28/2021	-1	110
Rolling Hills Golf Club	Rolling Hills Golf Club	6/16/2021	-1	42
Rolling Hills Golf Club	Rolling Hills Golf Club	6/29/2021	-1	37
Rolling Hills Golf Club	Rolling Hills Golf Club	7/8/2021	-1	28
Rolling Hills Golf Club	Rolling Hills Golf Club	8/2/2021	-1	19

- **Exceptional Score Reduction (ESR) Report** - WHS introduced ESR 1/1/2020 which is a GHIN system calculated automatic adjustment. These also show up on players GHIN scoring record, so it is important players regularly review their scoring record.
  - As FYI, see attachment 1 for current reported 24 ESRs done by GHIN since the last report.

## 5 Handicap Action Items/projects

Updates or New in **RED**

- **WHS Transition Project for Saudi (replaced SAGA Clubs Project):** Still waiting to hear back from Saudi Golf representatives after our July 11<sup>th</sup> meeting with them, about their plans and details for 2022 new systems rollout, so we can coordinate as applicable. Our TGA GHIN and GG/TM contract automatically renews for 1 year extension unless cancelled before Nov 30, 2021. **OPEN**
- **Foretees issues :** worked directly with Foretees tech support to fix some lingering issues impacting missed scores process. **CLOSED**
  - OTH/SCR and No Post (NP)
  - 9H default for PM 9H tee time blocks
- **GHIN Kiosks:** Deferred to post COVID, when we can safely share screens. Received link to RHGC GHIN Kiosk set-up by USGA <https://kiosk.usga.org/x4d8q9>. Can install in Clubhouse area, etc to allow members flexibility for score entry (incl for other players). In 2021 Budget. **ON HOLD.**
- **Proposal for Membership Process:** Draft Proposal sent to Membership to add GHIN to process upfront for GHIN primary members. In prior meeting Membership reported these proposed changes to membership form/process were accepted however a decision was made to implement these changes with 2022 membership drive. **DEFERERED to 2022 Membership Process.**

## RULES

### 6 Rules Action Items/projects

- **Draft RHGC Code of Conduct** as a Local Rule for general and competition play using Rule 1.2b. Draft sent to exec board and rules committee for review Jun 30<sup>th</sup>, feedback due Aug 6<sup>th</sup>. Currently consolidating input received for final review. Planned Sept roll-out. **OPEN**
- **Local Rules Update** – will be done with roll-out of previous item. **OPEN**
- **Edits to August 1, 2020 R&R** for Handicap & Rules Committee sections. Edits done, sent to President and Secretary for consolidation. **CLOSED**
- **Update Pace of Play policy** for website. Will be done with previous item.

### 7 Education

Month	Topic
June 2021	Handicap: Player Responsibilities
June 2021	Rules: Conditions Affecting the Stroke, Rule 8 - Course Played as It Is Found
July/Aug 2021	None

NOTE: See prior reports for previous month articles.



Attachment 1

ESRs since last report May 10, 2021

<u>GHIN</u> Number	<u>Local</u> Number	<u>Golfer Name</u>	<u>ESR</u> <u>Adjustment</u>	<u>Score</u> <u>Type</u>	<u>Date</u> <u>Played</u>	<u>AGS</u>	<u>Course</u> <u>Rating</u>	<u>Slope</u> <u>Rating</u>	<u>Differential</u>	<u>Handicap Index</u> <u>(Date Played)</u>	<u>Course Played</u>
10775575	2049	Aamir Badr	-1	EN	5/31/2021	92	70.0	131	18.0	25.7	
69496	130	Ahmad Ba Im	-1	ECH	7/10/2021	76	70.2	133	3.9	11.9	Rolling Hills Golf Club - Rolling Hills Golf Club - White
2384012	1331	Anna Fitzgerald	-2	EA	7/21/2021	99	72.7	135	20.0	31.1	Kilcock Golf Club - Kilcock Golf Club - Red
10965957	642	Chinwendu Ufondo	-2	EN	5/20/2021	120	71.2	126	41.8	53.2	
2638700	1559	Eric Heinold	-1	EA	5/15/2021	90	72.1	133	14.2	24.0	
2160686	233	Gabe Harrington	-2	EH	6/18/2021	115	67.4	130	30.4	49.8	Rolling Hills Golf Club - Rolling Hills Golf Club - Yellow
2160686	233	Gabe Harrington	-2	EN	6/22/2021	89	68.7	132	8.6	45.9	
2160686	233	Gabe Harrington	-2	EH	6/25/2021	101	67.4	130	22.2	39.4	Rolling Hills Golf Club - Rolling Hills Golf Club - Yellow
2160686	233	Gabe Harrington	-2	EN	6/28/2021	90	67.4	130	14.8	34.6	
2160686	233	Gabe Harrington	-1	EN	6/30/2021	93	67.4	130	19.8	29.5	
2160686	233	Gabe Harrington	-2	EP	7/2/2021	89	68.7	132	15.4	26.3	
1940972	136	Glenn Kennett	-1	ECH	5/17/2021	78	70.2	133	5.6	14.0	Rolling Hills Golf Club - Rolling Hills Golf Club - White
2526300	1377	Jeong Ho Seo	-1	EN	7/26/2021	78	70.0	131	5.9	13.2	
10808875	1907	Jeremy Williamson	-1	EN	5/28/2021	87	70.2	133	13.7	21.1	
1501668	1234	Joko Supriyono	-1	EH	6/26/2021	89	70.2	133	15.0	22.2	Rolling Hills Golf Club - Rolling Hills Golf Club - White
69515	1056	Joseph Canlas	-1	EH	6/25/2021	88	70.2	133	14.1	21.1	Rolling Hills Golf Club - Rolling Hills Golf Club - White
10814258	1892	Kyung Sook Cho	-1	EN	5/23/2021	108	71.5	129	31.4	40.3	
1964733	588	Margaret Helfrich	-2	EH	6/1/2021	62	71.5	129	+10.3	37.1	Rolling Hills Golf Club - Rolling Hills Golf Club - Red
11079600	2121	Michel Parent	-1	EN	7/23/2021	105	70.2	133	28.5	37.6	
10797122	1915	Myung Hwa Lee	-1	EN	6/3/2021	103	71.5	129	26.5	34.4	
2384029	1510	Narang Cho	-1	EH	5/24/2021	84	76.5	135	5.3	15.1	Rolling Hills Golf Club - Rolling Hills Golf Club - White
10796951	2025	Scott Nader	-1	EN	6/25/2021	86	70.0	131	12.8	20.1	
1928280	89	Sharizan Sudirman	-1	EH	6/26/2021	92	70.2	133	17.5	24.7	Rolling Hills Golf Club - Rolling Hills Golf Club - White
1861141	100	Steve Farley	-1	EH	8/6/2021	75	70.2	133	3.1	10.6	Rolling Hills Golf Club - Rolling Hills Golf Club - White