


**RHGC BOARD MEETING  
MEETING MINUTES  
JANUARY 17, 2021 4:45PM  
LOCATION: RHGC Clubhouse & ZOOM**

**ATTENDEES:**

<b>Name</b>	<b>Position</b>	<b>Attended?</b>
<b>Elected Officers</b>		
Ed Devlin	President	Y
Tim Billa	Vice President	Y
Christian Svenden	Treasurer	Y via Zoom
John-Paul Scallon	Secretary	Y
<b>Appointed</b>		
Jim Platt	Facilities (Clubhouse & Pro Shop)	Y
Troy Thompson	Grounds	Y via Zoom
Stephen Vezendy	Handicap & Rules	Y
Jake Rosenthal	Junior Golf	Y
Amanda Henson	Ladies Golf	Y via Zoom
Bruce Waldner	Media	Y
Richard Reed	Membership	Y
Jane Kirk	Associate Membership Director	Y
Tamara Tahir	Social	Y
Jeff Meisner	Tournament Director	Y
<b>Guest</b>		
Les Hertlein	Former Vice President	Y

<b>AGENDA ITEM</b>	<b>MEETING NOTES</b>
<b>1. MEETING CALLED TO ORDER by President</b>	
<b>2. GUEST</b>	<p>Ed thanked Les on a personal level and for year 4 yrs supporting the Board across a wide range of functions most recently as Vice President.</p> <p>Les Hertlein thanked Ed in return and all the Board members for all their support and looked forward to volunteering to support the club in the future.</p>

<p><b>3. APPROVAL OF PRIOR MEETING MINUTES</b></p> <p style="text-align: center;">             2020 RHGC            November Board Meeting         </p>	
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**4. NEW BUSINESS AND UPDATES BY OFFICERS AND DIRECTORS/COMMITTEES**  
 \* Order covered may change; President will decide based on agenda or special requests

<p><b>President</b></p> <p>New Business</p> <ol style="list-style-type: none"> <li>Confirmation of RHGC appointed directors for 2021.</li> </ol> <p>Prior action items</p> <ol style="list-style-type: none"> <li>Clock for Driving Range. <b>OPEN</b></li> </ol>	<ol style="list-style-type: none"> <li>Ed welcomed the new board members Christian, Jake and Amanda. <b>CLOSED</b></li> <li>The need and the request for a clock for the Driving Range was raised by another Board member and was discussed. The president stated that he is fully committed to personally resolving this action item and having a clock installed at the driving range. <b>OPEN</b></li> </ol>
<p><b>Vice President</b></p> <p>New Business</p> <ol style="list-style-type: none"> <li>No new business.</li> </ol> <p>Prior action items</p> <ol style="list-style-type: none"> <li>CEO Cup Awards dinner, ceremony scale, number and who will be invited. <b>OPEN</b></li> <li>CEO Cup Venue for the Event to be decided. <b>OPEN</b></li> <li>Board Member Election Nomination Update. <b>CLOSED</b></li> </ol>	<ol style="list-style-type: none"> <li>An update was provided on the budget for the CEO Cup this year. The budget has now been officially approved and will be SR 140K which is done from the previous years budget of SR 197K.</li> </ol> <p>The dates for the CEO Cup have now been moved to facilitate the schedule of Executives that will attend the event. It will now take place on the weekend of the 5<sup>th</sup> &amp; 6<sup>th</sup> March.</p> <p>It was confirmed that the logo for the CEO Cup is approved. However, there</p>

	<p>has been a poor response for volunteers to help with the coordination of the SWAG Bags. In response Jane Kirk offered her assistance and will look for volunteers to help.</p> <p>The need for a photographer for the tournament was discussed and it was agreed, similar to other years one would be arranged.</p> <ol style="list-style-type: none"> <li>2. Due to Covid and the need to restrict capacity, the invite list will be limited to Board members, SA Executives and Flight Winners. The number attendees will need to be finalized to ensure the necessary arrangements are made in relation to Covid. It will be a set menu with table service again due to Covid. A lunch will be provided for players on Friday and a breakfast will be provided for players on Saturday. <b>CLOSED</b></li> <li>3. It is confirmed that the CEO Cup dinner and award ceremony will take place in the Clubhouse this year. <b>CLOSED</b></li> </ol>
<p><b>Tournaments</b>  New Business  1. No new business.</p> <p>Prior action items  2. Update on Newsletter Article to better explain “X” functionality on Foretees. <b>OPEN</b>  3. SAIT Plate permanent trophy for clubhouse <b>OPEN</b>  4. CEO Cup permanent trophy for clubhouse. <b>OPEN</b></p>	<ol style="list-style-type: none"> <li>1. An update was provided on the Schedule for the year and the upcoming tournaments. The Oilmans tournament has been tentatively been scheduled for the Fall.</li> </ol>

<p>5. 2021 Tournament Schedule. <b>CLOSED</b></p>	<p>Items 2, 3 &amp; 4 were not discussed. <b>OPEN</b></p>
<p><b>Treasurer</b>  New Business  1. No new business.</p> <p>Prior action items  2. No prior action items open.</p>	<p>1. The ladies budget was discussed and it was recognized that there was a need for this to be increased. The treasurer advised that this would be increased from 24K to 36K.</p> <p>It was advised that 315K in membership dues for 2021 have already been received and 99K related to Cart Shed Fees.</p>
<p><b>Facilities (Clubhouse and Pro Shop)</b>  New Business - <b>Clubhouse</b></p> <ol style="list-style-type: none"> <li>1. Temperature person no longer working at starter – Trying to get CCSD to provide replacement. Spoke with Andy Smith who said that they are exploring whether the gardening contract covers this. He believes the starters should be taking temps. Waiting for completion of their review</li> <li>2. Food Services – Trying to get agreement from AFS and CCSD to allow Safwa to provide camp access and food services.</li> <li>3. Barrier – Trying to get Rec to install barrier near Chili’s to keep nonmembers out and redirect foot traffic towards the starter where the temp guy is supposed to be. Plastic barriers by pro shop need to be replaced</li> <li>4. Cover over outdoor cooking area – Trying to get Rec to install. No shade in that area now that the tree has been hacked to a nub.</li> <li>5. Lights on holes 2 and 7 – Work in progress</li> <li>6. Lights on clubhouse exterior – Work in progress</li> </ol>	<p>Clubhouse (New):</p> <ol style="list-style-type: none"> <li>1. We were informed that the temperature guy was moved to the Bowling Alley and we are now working with Gardening to find an alternative solution. It is understood the solution will be that the starter shed personnel will be able to carry out this check, a meeting will be held with Gardening to discuss this issue. <b>OPEN</b></li> <li>2. No further update, both AFS and Concessions continue to make things very difficult for Sawfa without providing any alternative. <b>OPEN</b></li> <li>3. Nobody has jumped over the barrier since it has been reinforced. <b>CLOSED</b></li> </ol>

<p>7. Concessions Inspection – Identified 3 items, all of which have been addressed and closed</p> <p>Prior action items</p> <p>Clubhouse</p> <ol style="list-style-type: none"> <li>1. Update on sunscreen film for Glass Hut. <b>OPEN</b> Spoke with Jason Bunyi and sent second request of e-mail from August of 2020.</li> <li>2. Digitalization of Catering ordering system <b>OPEN</b></li> </ol> <p>New Business – <b>Pro Shop</b></p> <ol style="list-style-type: none"> <li>1. Front entry doors replaced with new doors with push bar on the inside to open in case of emergency</li> <li>2. Sliding glass door by starter – Previously identified in QSI as requiring replacement for door with push bar inside. Have asked for it to be replaced after it was damaged by fire dept.</li> </ol> <p>Prior action items</p> <ol style="list-style-type: none"> <li>3. Update on Card system to facilitate card payments. <b>OPEN</b></li> </ol>	<ol style="list-style-type: none"> <li>4. Recreation are investigating the issue of installing a cover over the outdoor cooking area. <b>OPEN</b></li> <li>5. It is hoped the issue with lights on holes 2 and 7 will be fixed by the 1<sup>st</sup> February. <b>OPEN</b></li> <li>6. The lights at the clubhouse exterior are still under review, it was also suggested that the lights at the cart shed area also be reviewed. <b>OPEN</b></li> <li>7. Details were provided of the 3 items identified during the Concession inspection and all the necessary corrective actions were taken to address these items. <b>CLOSED</b></li> </ol> <p>Clubhouse (Prior):</p> <ol style="list-style-type: none"> <li>1. The work order for solar film to be installed at the Glass Hut has been raised. <b>OPEN</b></li> <li>2. The digitalization of the catering ordering system will not be address until after Covid is over. <b>HOLD</b></li> </ol> <p>Pro Shop (New):</p> <ol style="list-style-type: none"> <li>1. Still under review. <b>OPEN</b></li> <li>2. Still under review. <b>OPEN</b></li> </ol> <p>Pro Shop (Prior):</p> <ol style="list-style-type: none"> <li>3. This item was not discussed. <b>OPEN</b></li> </ol> <p>Other items: the issue of a catalog for the pro shop and the ability of the Pro shop to order something on request. Whether it is possible to order from any supplier or are we limited to specific suppliers and can we obtain catalogs from these suppliers to be made available in the Proshop.</p>
<p><b>Grounds</b></p>	

<p>New Business</p> <ol style="list-style-type: none"> <li>1. No new business.</li> </ol> <p>Prior action items</p> <ol style="list-style-type: none"> <li>2. Update on sprinkler head inventory order. <b>OPEN</b></li> <li>3. Pitchmark repair volunteer squad. <b>OPEN</b></li> <li>4. Update on OB markings. <b>OPEN</b></li> </ol>	<ol style="list-style-type: none"> <li>1. The 2021 priorities were discussed which included the following: Tree Planting and the beautification of tee boxes was discussed. The Cart paths are to be revamped with the hope this will be done before the CEO Cup. Due to light interference the trees will need to be trimmed.</li> </ol> <p>Other items: the required chemicals badly need to treat the course have arrived and treatment has begun.</p> <ol style="list-style-type: none"> <li>2. We continue to struggle with sprinkler head inventory, providing quick fixes to address issues. Gardening advised that all the heads were here 6 months only to be told that they still haven't arrived <b>OPEN</b></li> <li>3. The response to the pitchmark volunteer squad has been very disappointing, however, squad will be assembled none the less with the help of the board to address the pitchmark issue. <b>OPEN</b></li> <li>4. This update to the OB markings to date is not done. <b>OPEN</b></li> </ol>
<p><b>Handicap &amp; Rules</b></p> <p>New Business</p> <ol style="list-style-type: none"> <li>1. Handicap &amp; Rules Update (discuss highlights of January standing report) – no standing report, on vacation until January 8<sup>th</sup>. Will provide next update in February meeting</li> <li>2. GHIN January 2021 Change– <b>INFO ONLY</b></li> </ol>	<ol style="list-style-type: none"> <li>1. There was no standing report issued for January due to being on leave.</li> <li>2. The required documentation has not yet been received from SAGA.</li> </ol> <p>Other items:</p>

<ul style="list-style-type: none"> <li>• GHIN will require members to setup GHIN profile with unique email/password to access GHIN.com.</li> <li>• In November added 150+ emails in GHIN where GHIN email was blank (request by USGA). Reconciled GHIN/TM/Foretees emails to facilitate, used TM email if avail. Shared with TD.</li> </ul> <p>3. Rules – <b>INFO ONLY</b></p> <ul style="list-style-type: none"> <li>• Followed up with USGA Rules team for a ruling after member questioned New local rule re: light poles. After their review, local rule stands and they agree with our use of Model Local Rule E-11.</li> </ul> <p>Prior action items</p> <p>4. SAGA Clubs Project – President asking SAGA courses for documentation <b>OPEN</b></p> <p>5. GHIN Kiosks (on hold until after COVID) <b>ON HOLD</b></p>	<ol style="list-style-type: none"> <li>1. A couple of emails have been received from members in relation to certain low scores posted at the Opening Day tournament. A Peer Review will take place and adjustments proposed, if deemed necessary.</li> <li>2. INFO ONLY A member challenged the new rule that was introduced in relation to the lights poles. However, this rule was confirmed by the USGA as being perfectly good.</li> </ol> <p>The question of the electrical boxes was raised by another board member and whether the same ruling should apply to these boxes. Details were requested to be sent to <a href="mailto:rhgcrules@gmail.com">rhgcrules@gmail.com</a> so the Committee could review..</p>
<p><b>Junior Golf</b></p> <p>New Business</p> <ol style="list-style-type: none"> <li>1. No new business.</li> </ol> <p>Prior action items</p> <ol style="list-style-type: none"> <li>2. No prior open action items.</li> </ol>	<ol style="list-style-type: none"> <li>1. Seven (7) junior tournaments have been scheduled for 2021.</li> </ol> <p>As this is the first junior competition since Covid, the new format will need to be communicated to all juniors, they will no be allowed to use carts all should walk.</p>
<p><b>Ladies' Golf</b></p> <p>New Business</p> <ol style="list-style-type: none"> <li>1. Proposed revision to Ladies Golf 2021 Budget.</li> </ol> <p>Prior action items</p> <ol style="list-style-type: none"> <li>2. No prior open action items.</li> </ol>	<ol style="list-style-type: none"> <li>1. Amanda thanked the Board for increasing the budget which will greatly help with the new initiatives to develop ladies golf at the club. Some of the new initiatives are as follows: <ul style="list-style-type: none"> <li>- We will be looking to engage more with Stuart through introducing</li> </ul> </li> </ol>

	<p>coaching sessions for after Tuesday Ladies golf.</p> <ul style="list-style-type: none"> <li>- Hold evening golf events so working women and stay at home mums can attend. Three will be scheduled this year.</li> <li>- Developing interest from ladies within Saudi Aramco</li> </ul>
<p><b>Media</b> New Business</p> <ol style="list-style-type: none"> <li>1. No new business.</li> </ol> <p>Prior action items</p> <ol style="list-style-type: none"> <li>2. All items closed.</li> </ol>	<ol style="list-style-type: none"> <li>1. No new business.</li> </ol>
<p><b>Membership</b> New Business</p> <ol style="list-style-type: none"> <li>1. Update on 2021 Membership drive.</li> <li>2. Membership sabbaticals, the breaking of consecutive years of membership and the payment of initiation fees.</li> </ol> <p>Prior action items</p> <ol style="list-style-type: none"> <li>1. No prior open action items.</li> </ol>	<ol style="list-style-type: none"> <li>1. An update was provided on the membership renewals and we are well on the way to having a 100% renewal of memberships.</li> </ol> <p>Richard took the time to thank Jeff for all his help throughout the process.</p> <p>The Board voted to extend the membership renewal deadline from 31<sup>st</sup> January to 15<sup>th</sup> February due to all the Covid related issues members are having returning to the Kingdom. The motion was passed unanimously.</p> <p>Other items: Obtaining locks for the cart sheds continues to be a major issue. Recreation have none of these in stock and a number of members now have locks that are broken but cant be replaced.</p>



<p><b>Social</b></p> <p>New Business</p> <ol style="list-style-type: none"> <li>1. Upcoming scheduled Movie night 28<sup>th</sup> January.</li> <li>2. Valentine’s Asian New Year Golf Social – Korean BBQ.</li> </ol> <p>Prior action items</p> <ol style="list-style-type: none"> <li>3. No prior open action items.</li> </ol>	<ol style="list-style-type: none"> <li>1. The movie night will go ahead as schedule</li> <li>2. The Asian New Year Golf Social will be scheduled for 11<sup>th</sup> February. We will plan for a meal with a max attendance of 18 couples golfing with non golfers being avle to join after for the meal. However the attendance will be restricted to ensure all Covid measures are adhered to. It will need to be reserved seating and follow the dining hall model.</li> </ol>
<p><b>4. OTHER BUSINESS</b></p> <ol style="list-style-type: none"> <li>1. Secretary - Next meeting is scheduled for <b>February 21<sup>st</sup> 2021.</b></li> </ol>	<p>It was agreed to reschedule the meeting from the 14<sup>th</sup> to the 21<sup>st</sup> February due to the 14<sup>th</sup> being Valentines Day.</p>
<p><b>5. MEETING ADJOURNED AT 18:30</b></p>	