


**RHGC BOARD MEETING  
MEETING MINUTES  
JUNE 16<sup>TH</sup>, 2019 4:45PM**

**ATTENDEES:**

Les Hertlein	Vice President
Franck Besseat	Treasurer
Stephen Vezendy	Secretary
Kurt Janssen	Handicap & Rules
Jeff Meisner	Tournaments
Jane Kirk	Membership
Edward Kim	Pro Shop
Bruce Waldner	Media
Tamara Tahir	Social
Coby Long	Junior Golf
Jim Platt	Clubhouse (Facilities)
Mel Rivera	Membership
<b>Not Attending</b>	
Troy Thompson	Grounds
Ed Devlin	President
Kerri Wethington	Ladies Golf

<b>AGENDA ITEM</b>	<b>MEETING NOTES</b>
<ul style="list-style-type: none"> <li><b>MEETING CALLED TO ORDER by President</b></li> </ul>	Meeting called to order by Vice President at 4:45PM.
<ul style="list-style-type: none"> <li><b>GUEST</b> - None planned</li> </ul>	N/A
<ul style="list-style-type: none"> <li><b>APPROVAL OF PRIOR MEETING MINUTES</b></li> </ul>  <p>May 12 2019 Mtg Minutes.pdf</p>	Les asked if anyone had changes to draft minutes. None. Stephen Vezendy made motion to approve minutes, seconded by Jeff Meisner. Minutes unanimously approved.

<ul style="list-style-type: none"> <li><b>NEW BUSINESS AND UPDATES BY OFFICERS AND DIRECTORS/COMMITTEES</b></li> </ul> <p>* Order covered may change; President will decide based on agenda or special requests</p>	
<p><b>President</b> New Business</p> <ul style="list-style-type: none"> <li></li> </ul>	Les Hertlein covered for Ed Devlin, who is on vacation.

Prior action items

- Summer schedule – Ed gathering board vacation plans, so we can plan backups
- Clubhouse Project - will be capital project, will provide more updates as they happen
- Constitution/By-Laws 2019 update – (Ongoing) Exec board meeting held May 19<sup>th</sup> to begin review. Working on second draft, including combining. Goal is to share with Board for July meeting, finalize in Sept.

Prior action items

- Summer schedule – Stephen will follow-up with Ed and advise.
- Clubhouse project – Les and Ed met with architect in May and got to see blue prints, model, etc. Next meeting is planned for June 28.
- Constitution/By-Laws – as noted.
- Les also noted during executive board’s review, Stephen noted there is a Chapter for ‘Company Grass Golf Course’ in Recreation Manual, with rules, etc. We just found out this weekend that Recreation wants any obvious deletions or edits send by June 17<sup>th</sup> at 1PM. Les has gathered from Board and will send,

New business

- Jeff’s proposal to increase tee times in AM and PM – you have seen email discussion. We will do but will not adjust Pro Shop and Clubhouse hours. Will collect data and then re-evaluate later in year. Edward Kim was able to contact ForeTees company and find a workaround for changing the tee times. Once this is done we will announce new times to members via email announcement. We’d also like to track times when

	<p>players play more than 18 holes in the hot summer months.</p> <p>Follow-up on specific prior action items in other areas:</p> <ul style="list-style-type: none"> <li>• (Handicap) Score Entry and ESC Scores – Kurt reviewed proposal with Handicap Committee and plan to implement. Les asked for a target date. The plan is June 23. Kurt will get with Stephen to coordinate</li> <li>• (Tournaments) Committee or a co-director. Event Managers for each tournament to help with tournament admin – No updates, Jeff will draft something to send out.</li> </ul>
<p><b>Vice President</b> New Business</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p>Les covered for President above.</p>
<p><b>Treasurer</b> New Business</p> <ul style="list-style-type: none"> <li>• Review Budget Status Report - any questions? See attached Financial Summary sent to board June 11<sup>th</sup></li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>• Steve looking into posting financial results on website, and if should be secured</li> </ul>	<ul style="list-style-type: none"> <li>• We are still having issues with getting cash from our account.</li> <li>• Budget Status Report – no questions.</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>• Stephen will only post Summary Budget Status Report attached to Minutes. The detailed reports Franck sent each board member for their monthly review are too detailed to post. No objections. (CLOSED)</li> </ul>
<p><b>Handicap &amp; Rules</b></p>	<p>Prior action items</p>

<p><b>New Business</b></p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>• Kurt and Bruce working on SurveyMonkey survey about member input on incentives for being an appointed director or elected officer</li> <li>• Rules Committee is looking into all 2019 Rule Changes to update RHGC local rules.</li> <li>• Score Entry and ESC Scores – Suggestion made to have a Scorecard Review process of Scorecards for casual rounds, including ESC compliance. e.g., spot check of recent event - of 72 rounds played, 31 scores entered and only 19 did ESC correct. Some initial ideas have been drafted and shared by President to Handicap Committee. In review and will advise President directly of any input.</li> </ul>	<ul style="list-style-type: none"> <li>• 2019 Rule Changes to update RHGC local rules – we posted on website (CLOSED). Bruce noted he will update Scorecard with new local rules, working with Kurt.</li> <li>• SurveyMonkey survey about member input on incentives (see below Media section) (following discussed in President section above)</li> <li>• Score Entry and ESC Scores</li> </ul>
<p><b>Tournaments</b></p> <p><b>New Business</b></p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Prior action items - all tabled from Apr meeting</p> <ul style="list-style-type: none"> <li>• Jeff to set-up Event Managers for each tournament to help with tournament administration</li> <li>• President believes that the Tournament Director needs a committee or a co-director.</li> <li>• Updated Tournament schedule should be properly announced to members and not just changing calendar on the website with no notice</li> </ul>	<ul style="list-style-type: none"> <li>• June/July/August Monthly Medals will be Open tournaments.</li> </ul> <p>Prior action items (following discussed in President section above)</p> <ul style="list-style-type: none"> <li>• Tournament Committee or a co-director.</li> <li>• Event Managers for each tournament to help with tournament admin.</li> </ul>
<p><b>Pro Shop</b></p> <p><b>New Business</b></p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p>Zeroed out all old Pro Shop credits (SAR 8,024) except those 17 members who ordered personalized Golf Bags but are still awaiting shipment</p>
<p><b>Clubhouse (Facilities)</b></p> <p>Prior action items</p> <ul style="list-style-type: none"> <li>• Quarterly Safety Inspection status – Received Quarterly Safety Inspection findings on 28 March. Clubhouse, Pro Shop, and Starter Shack items that</li> </ul>	<ul style="list-style-type: none"> <li>• Redoing Starter Shed. Original plan was just to fix ceiling and plumbing. After our review we've since also added replace flooring, replace</li> </ul>

<p>we can handle have been addressed. Waiting for Recreation to close the rest. Asked Aziz for timeline but no response to date.</p> <ul style="list-style-type: none"> <li>• We need to find additional staff to allow some relief for Ellis and Tarek.</li> </ul>	<p>nonstandard plugs with UK style plugs, build new cabinets</p> <ul style="list-style-type: none"> <li>• Clubhouse freezer from 2003 is being hauled off tomorrow</li> <li>• Jim needs a set of keys for clubhouse from Jeff Meisner (reminder)</li> <li>• Meals – FYI we plan to do Smokey Sundays e.g. brisket, chicken, pre- made sandwiches for serving throughout the week.</li> <li>•</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>• Quarterly Safety Inspection status – sent reminder to Aziz. This includes request for AEDs.</li> </ul>
<p><b>Membership</b> New Business</p> <ul style="list-style-type: none"> <li>• Working on developing a “Cart Safety Manual”.</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>• We need to change CSL for *RHGC email group - Mel is following up with Bruce.</li> </ul>	<ul style="list-style-type: none"> <li>• Cart Safety Manual – Recreation and Security have requested this be enhanced for Dhahran. Ed Devlin and Jane have reviewed and tweaked. Purpose is to announce procedures and all members will be required to register their golf carts during next (2020) membership drive – including completing forms, providing drivers license or ID, and have Cart Safety Inspection. Membership cards will be need to be produced and Cart stickers. We need to address above – who will do cards, stickers, inspections.</li> <li>• Discussions resulted in following suggestion - we</li> </ul>

	<p>should push as much to Recreation as possible. We should meet with them to see how other camps handle this.</p>
<p><b>Grounds</b> New Business</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>• Abnormal Playing Conditions and implementation of GUR – Troy will work with Kurt to get Rules Committee consultation input before communicating the “local rule”. (CLOSED, email sent to members subsequent to last meeting)</li> </ul>	<p>Troy on vacation, no updates.</p>
<p><b>Junior Golf</b> New Business</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>•</li> </ul>	<p>Nothing to report</p>
<p><b>Social</b> New Business</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>• Golf Ball - is set for Dec 6. Tamara will work with the board and the committee on the final costs.</li> <li>• Intra club tourney (RHGC-RT-ABQ-UDH) where players play each course over 2-4 month period, possible two-man scramble – looking into interest with other Club Presidents.</li> </ul>	<p>Prior action item</p> <ul style="list-style-type: none"> <li>• Intra club tourney – waiting to hear feedback from other clubs</li> </ul>
<p><b>Media</b> New Business</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• SurveyMonkey survey about member input on incentives (from Handicap section above) – we are working on but have some debates. Bruce thinks survey should just be open questions asking each member 1) do you need any incentives? 2) If yes, what specifically. Majority of board agreed, and that</li> </ul>

	<p>we should not be asking members to opine on current incentives.</p> <p>Bruce plans to send survey in September, which should align with push for next cycle for nominations and request for interest in appointed director positions for 2020.</p>
<p><b>Ladies' Golf</b> New Business</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>Prior action items</p> <ul style="list-style-type: none"> <li>• Ed to follow-up with Recreation on the issues brought up by Kerri in Feb meeting</li> <li>• Any feedback on mixed gender flights? Jeff plans to do survey in SurveyMonkey to get more input</li> </ul>	<p>Kerri on vacation, no updates.</p> <p>Jeff provided update on prior action item re: Survey. Jeff will get with Bruce to send out</p>
<p><b>4. OTHER BUSINESS</b></p>	<p>Les asked if any other Business</p> <ul style="list-style-type: none"> <li>• None</li> <li>• Stephen noted next meeting is scheduled for <b>JULY 21<sup>st</sup> at 4:45pm</b>. There will be no August meeting</li> </ul>
<p><b>5. MEETING ADJOURNED</b></p>	<p>Les adjourned meeting at 5:55PM</p>