


**RHGC BOARD MEETING  
MINUTES  
JANUARY 13<sup>TH</sup>, 2019 4:45PM**

**ATTENDEES:**

Ed Devlin	President
Les Hertlein	Vice President
Franck Besseat	Treasurer
Kurt Janssen	Handicap Director
Stephen Vezendy	Secretary
Jane Kirk	Membership
Mel Rivera	
Bruce Waldner	Media
Coby Long	Junior Golf
Tamara Tahir	Social
Edward Kim	Pro Shop
Troy Thompson	Grounds & Rules
Jim Platt	Clubhouse Facilities
Marc Elasmr	Pro Shop
Jeff Kotanchick	Clubhouse
<b>Not Attending</b>	
Jeff Meisner	Tournament Director
Kerri Wethington	Ladies Golf
Marc Elasmr	Pro Shop

<b>AGENDA ITEM</b>	<b>ACTIONS NOTED</b>
1. MEETING CALLED TO ORDER	Meeting called to order by President at 4:45 PM
2. GUEST – NONE PLANNED	N/A
3. APPROVAL OF PRIOR MEETING MINUTES – Nov 11, 2018  Nov 11 2018 Mtg Minutes final draft.c	Ed motioned to approve Minutes, seconded by Bruce. Unanimously approved.
4. UPDATES & NEW BUSINESS BY OFFICERS AND DIRECTORS/COMMITTEES	
<b>President</b> <b>2019 Welcome</b>	<ul style="list-style-type: none"> <li>Executive board will continue review gaps in Pro Shop and Clubhouse areas</li> </ul>

- 2019 Welcome
- 2019 Appointed Directors – executive board approved positions, and for the few areas with gaps (Clubhouse and Pro Shop), the executive board will review.
  - Clubhouse – non-facilities (eg food)
  - Pro Shop

Approved, Returning 2019 Directors:

- Jane Kirk and Mel Rivera (Membership)
- Bruce Waldner (Media)
- Coby Long (Junior Golf)
- Tamara Tahir (Social)
- Edward Kim (Pro Shop)
- Troy Thompson (Grounds & Rules)
- Kerri Wethington (Ladies Golf)

Approved New Directors:

- Jim Platt (Clubhouse Facilities)

Stepping down:

- Marc Elasmarr (Pro Shop)
- Jeff Kotanchick (Clubhouse)

Marc and Jeff will help with transitions.

Ongoing action items

- Document Roles and Responsibilities - updated Constitution & By Laws document in 2019 (this is a review year)
- Jason contract – Completed and he arrived on Dec 23 (CLOSED)

New Business/Updates

- Free Balls
- Clubhouse – Will be calling a special board meeting when we have more info, followed by a town hall
- Othman Al-Mulla has gone pro! He will pay 1000 for the club membership but we have to determine what events he can and cannot play. Recreation has given exemption for his green fees
- Special Group programs/forms (Committee Recommendations - Bruce/Steve/Edward Kim/Coby Long/Kurt)
  - Weekly Group Coordinators

<ul style="list-style-type: none"> <li>○ Member hosted tournaments</li> <li>○ VIP Guests</li> </ul> <p>Bruce sent via email, and procedures were accepted</p> <ul style="list-style-type: none"> <li>● Club car raffle – we sold 132, needed to sell 380. Audit was held and we plan to agree to refund all monies back.</li> </ul>	
<p><b>Vice President</b></p> <p>Ongoing action items</p> <ul style="list-style-type: none"> <li>● Board to draft and send survey asking for members input on incentives for being an appointed director or elected officer/director. We could also use this as vehicle to solicit interest in volunteers for 2020 board?</li> </ul> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>● CEO Cup –new budget of 175K SAR was approved. We are enhancing the giveaway bags</li> </ul>	<ul style="list-style-type: none"> <li>● Kurt and Bruce agreed to handle the survey about member incentives.</li> </ul>
<p><b>Treasurer</b></p> <p>Ongoing action items</p> <ul style="list-style-type: none"> <li>●</li> </ul> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>● 2018 Year-end financials closure process will start as soon as all 2018 expenses and invoices will be processed. Cut off for submission is January 31st. My target is to have the financial statements approved by the Auditor and by Recreation by the end of February.</li> <li>● As soon as all Directors are appointed, I will send a personalized email to each of them with a spreadsheet containing their budget data for 2019 including a tracking table. As a result, they will be able to track in this spreadsheet their inflows and outflows and track exactly their budget balance. At the end of each month (and before the monthly board meeting) I will issue a balance summary against which each director will be able to confirm their budget balance. Discrepancies will be discussed at the board meeting since most of the time discrepancies are due to cost items not being allocated to the right budget.</li> </ul>	<p>Submission of 2018 receipts/invoices is now closed. 2018 Financial Statements have been submitted to the auditor on February 06.</p> <p>Franck to send budget tracker tool to each Director as soon as all Directors are confirmed in their position. Will share in Feb meeting</p>

## **Tournament**

### **Bruce Waldner covering while Jeff on vacation**

#### Ongoing action items

- Pace of Play Committee – a committee is being formed to address solutions and education (no updates)
- Jeff to send SAIT post mortem meeting action plans be sent out (no updates)
- Jeff wants to be invoiced from Pro Shop for items purchased for tournaments (no updates)
- Raffle of new Golf Cart during 2019 CEO Cup (Ed gave update above in President's update)

#### New Business/Updates

- Tournament Management/Golf Genius being blocked from corporate machines.

We have reached out to IT. We have been told that Golf Genius is blocked because of McAfee. McAfee has Golf Genius "Reputation" as "Unverified." A request has been made to McAfee to set a reputation for the Website. Once the reputation is set, the Website will be accessible. However, since this is all being done by McAfee, there is not timeline for it to be done.

Ed said this will be unblocked.

- Instituting a maximum hole score, such as double net par, in stroke play tournaments? (not discussed)
- Bruce gave update on tournament, only complaint was food. Had to wait for shawarmas as they were being cooked. Ran out of some food items, eg French fries and Oreos.
- Bruce also noted we need to decide on DQ policy. We had some (5) members not paid for 2019 membership, shouldn't have been eligible to play. Some ended up placing. Bruce sent email to these members.

Ed – my opinion is since we left them play, we should not DQ. Would propose to give members until close of

- Bruce to send out DQ notice to players who did not pay before tourney

<p>day Jan 14<sup>th</sup> to pay. They were allowed to sign up before membership drive.</p> <p>During discussion, some agreed with Ed, as we should have caught this before the tournament by reconciling players to membership paid up. Some board members agreed and noted this is always an issue in first tourney right after membership drive. Some others disagreed and felt the member should be accountable.</p> <p>Ed suggested to vote, and since Bruce already took action, and Ed disagrees, their vote would not count.</p> <p>Bruce made motion to vote on DQ versus allowing them to pay by end of day Jan 14<sup>th</sup> as Ed suggested. Motion passed 7 -4 to DQ.</p>	
<p><b>Handicap</b></p> <p>Ongoing action items</p> <ul style="list-style-type: none"> <li>• Handicap information sessions – Handicap quiz sent out, the focus is on learning, especially for new members. All members will be required to score 100 and pass to play in RHGC tournaments starting in February. Handicap Director will administer this requirement</li> </ul> <p>About a 100 members took the quiz. Will send reminder</p> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
<p><b>Pro Shop</b></p> <p>Ongoing action items</p> <ul style="list-style-type: none"> <li>• Import Tax Issue – we have the VAT registration, but still pay customs. We get an annual shipment through ASC tax-free. Will pilot in December (no updates)</li> </ul> <p>No updates, transition plan in progress</p> <p><b>New Business/Updates</b></p> <ul style="list-style-type: none"> <li>•</li> </ul>	

<p><b>Clubhouse</b></p> <p>Ongoing action items</p> <ol style="list-style-type: none"> <li>1. Quarterly Safety Inspection status (no updates)</li> </ol> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• Proposal to provide additional food items on FRI/SAT</li> </ul> <p>Jeff K. noted grab and go sandwich vendor, eg egg salad. Ed will send out to board to review, if applicable</p> <p>Subscriptions and Wifi are down in clubhouse, we are looking to resolve</p> <p>Ed welcomed Jim Platt as Clubhouse Dir. for Facilities only.</p> <p>No other updates, Clubhouse is going through transition</p>	
<p><b>Membership</b></p> <p>Ongoing action items</p> <ol style="list-style-type: none"> <li>1. New Member Welcome/Recruiting - Play with a member (board?), monthly lunch, something to welcome and introduce new members (no updates)</li> <li>2. Cart Sheds <ul style="list-style-type: none"> <li>• Jane will post new Cart Shed / Wait List on website. The last one is dated October 25, 2018)</li> <li>• Random cart shed inspections and follow-ups</li> </ul> <p>Jane using Cloud to update. 138 of 164 have paid.</p> </li> <li>3. Review the Constitution to define Retiree as a member type. (no updates)</li> <li>4. Turn-over notes from Dave Minchau to generate the attachments for membership registration (these have been provided to Bruce Waldner). (CLOSED)</li> </ol> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• 71% of members registered</li> </ul>	
<p><b>Grounds and Rules</b></p>	<ul style="list-style-type: none"> <li>•</li> </ul>

**Bruce Waldner covering while Troy on vacation**

Ongoing action items

1. Yong Song Kim provided us some good ideas to consider.
  - Sand bottles – provide on hole 1 and 10, including bags for walkers? (we found a UK firm that offers bags we are looking into for walkers)
  - Some departments have Mon-Fri workweek. Can Sunday’s course be opened for member play, for this small group? Ed will follow up internally (no updates)
2. Send out Adopt-A-Hole info to 13 Volunteer groups that signed up and were assigned

We don’t have pitch mark tools, buckets, shovels and garbage bags yet. More to come .....

New Business/Updates

- Instituting local rule that allows a golfer with a lost or OB ball to take a 2 stroke penalty and drop near the location of the lost or OB ball?
- Welcome Barry Wethington who will be helping with Grounds as needed
- Talked to Jason to get him up to speed, since was out most of 2018
- A.Subaey is new SAGA President. Plan to have kickoff meeting in Jan/Feb to coordinate
- Brought some sand bags back from USA, are in pro shop. Can get more if successful

**Junior Golf**

Ongoing action items

- Chaz’s Eagle Project (directional signs)

New Business/Updates

- January Jr. Event – Jan 19<sup>th</sup>, volunteers needed
- RHGC Jr. Golf Invitational Feb 16<sup>th</sup> – need for additional volunteers with carts and extra time for tee times for

<p>expected crowd. Will use front (fun) and back (competitive) for groups.</p> <ul style="list-style-type: none"> <li>• Need tee times blocked out for the event – last time we had people trying to jump in on our tee times.</li> <li>• Coordination for Jr. Golf at Safaa golf course in KAUST - ongoing</li> </ul>	
<p><b>Social</b></p> <p>Ongoing action items</p> <ol style="list-style-type: none"> <li>1. Jeff to develop workshop and/or how-to documents, tutorials, etc. on educating members on how to use USGA TM system for events - Jeff has sent a couple emails giving a little more info on TM</li> <li>2. Jeff to work with Franck on developing a process to reconcile event signup to fees deposited</li> </ol> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• Golf Ball 2018– reviewed survey results. 28 responded</li> <li>• Golf Ball 2019-venue and DJ, ticket price, any changes from 2018, and a Golf Ball committee.</li> <li>• Movie Night Jan 24</li> <li>• Putt Putt Feb 2</li> <li>• CEO Cup – we need board members to sign up for tables</li> </ul>	<ul style="list-style-type: none"> <li>• Les to send out request for CEO cup tables</li> </ul>
<p><b>Media</b></p> <p>Ongoing action items</p> <ul style="list-style-type: none"> <li>•</li> </ul> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• Do we want annual subscription to SurveyMonkey? Yes</li> </ul>	<ul style="list-style-type: none"> <li>• Follow-up with the SurveyMonkey pricing and report back at the next meeting for approval</li> </ul>
<p><b>Ladies Golf - no updates Kerri OOK</b></p> <p>Ongoing action items</p> <ul style="list-style-type: none"> <li>• Asking for a review of flights for the ladies or just to be included in the men's flights whilst using our appropriate tees boxes. Our ladies handicap range runs from 11-36hcp all competing against one another still in one flight (tabled).</li> </ul>	



<p>New Business/Updates</p> <ul style="list-style-type: none"> <li>•</li> </ul>	
<p>4. OTHER BUSINESS</p> <ul style="list-style-type: none"> <li>• Ed noted suggestion to have Handicap Director also handle Rules, so will be Handicap &amp; Rules Director. This will also free up Grounds Director to just focus on Course initiatives, there is a lot going on there. No objections.</li> <li>• Stephen noted he will edit the By Laws with this change. As this is a year we are updating Constitution and By Laws, Stephen will coordinate updates from board. Plan to send out by end of Feb to executive board for initial edits and then collect proposed edits from other board members.</li> </ul>	<ul style="list-style-type: none"> <li>• Stephen to send executive board By Laws and Contribution for initial edits</li> </ul>
<p>5. MEETING ADJOURNED</p>	<p>Meeting adjourned at 6:30 PM</p>
<p>6. Next Meeting is scheduled <b>FEBRUARY 10<sup>th</sup> at 4:45pm</b></p>	