

**RHGC BOARD MEETING  
MINUTES  
SEPTEMBER 9<sup>TH</sup>, 2018 4:45PM**

**PRESENT:**

Jeff Kotanchick	Clubhouse
Troy Thompson	Grounds & Rules
Coby Long	Junior Golf
Bruce Waldner	Media
Jane Kirk	Membership
Ed Devlin	President
Edward Kim	Pro Shop
Marc Elasmr	Pro Shop
Stephen Vezendy	Secretary
Tamara Tahir	Social
Jeff Meisner	Tournament
Franck Besseat	Treasurer
Les Hertlein	Vice President
<b>Not Present</b>	
Kurt Janssen	Handicap
Mel Rivera	Membership
Kerri Wethington	Ladies Golf

<b>AGENDA ITEM</b>	<b>ACTIONS NOTED</b>
1. MEETING CALLED TO ORDER	Meeting called to order at 4:45pm by Ed Devlin
2. GUEST – NONE PLANNED	N/A
3. APPROVAL OF PRIOR MEETING MINUTES – JULY 1	Motion to approve prior meeting minutes made by Jeff Meisner and seconded by Coby Long. Meeting minutes were approved unanimously.
4. UPDATES & NEW BUSINESS BY OFFICERS AND DIRECTORS/COMMITTEES	
<p><b>President (Ed Devlin)</b> Ed reiterated a big thank you to all board members for their efforts.</p> <p>Update on open action items</p> <ol style="list-style-type: none"> <li>Document Roles and Responsibilities - Board members should finalize their updates and cross-reference to 2019 budget</li> <li>Jason contract - Contract is close to being finalized</li> </ol> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>Setting the calendar for the fall now that we are all back - Ed asked board if we should update calendar and key dates</li> </ul>	<p>Reminder to all to update Roles and Responsibility documents, send Ed any updates.</p> <p>Ed and Stephen will put together calendar and share with board. Key dates include board and AGM meetings, election deadlines, membership drives. Nov 23/24 and Nov 30/Dec 1 suggested as back-to-back weekends to hold membership drive</p>

<p>for the fall in meeting or have him and Stephen V. handle and share offline with board. Board agreed to latter.</p> <p>Discussion held about whether we should re-visit term rotations of elected officers, for example so that President and Treasurer terms are not replaced in same year. Staggering them may help with turnover, should both be replaced with new members, like was done in 2018.</p>	<p>Ed will revisit rotation and timing of offices and how to get approval. Stephen V mentioned the Constitution and By-Laws should also be revisited since they have not been updated since 2014.</p>
<p><b>Vice President (Les Hertlein)</b></p> <p>Update on open action items</p> <ol style="list-style-type: none"> <li>SAIT - Tim shared proposal with Ethics Committee for vendors, waiting feedback</li> <li>Oilman's - Asked for same fund raising permissions as SAIT, so vendors will not need to be approved annually</li> </ol> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>Consideration by the Board to add Wednesday Night Golf as a sanctioned weekly RHGC event. Would like to add a non-elected Wed night administrator, like TNL.</li> </ul> <p>Bruce asked question, how would this be different than other groups like MNG, weekend groups, and other social groups. It was noted TNL is open to entire membership, and tee times are blocked, like tournaments. TNL is also not a regular event, it runs like 18 weeks a year, versus Wedn night golf and the other non-sanctioned groups, which are regular weekly events</p> <p>There was a discussion about other non-sanctioned groups and how they may react.</p> <p>Ed noted it may be a dangerous precedent to set without having a criteria, we may 1) get complaints and 2) if it is not broken, why fix it? Only way to make it work is blocking tee times, which we shouldn't do.</p> <p>Les mentioned the previous change not allow updating tee times is creating a lot of work, Troy and Bruce both agreed. While tee times are done individually by members, once the teams are set, we as coordinators can't change the tee times. You can't do one without the other. A motion was made to offer organizers of large groups the ability to potentially make and/or manipulate tee times to make life easier on the organizer.</p> <p>Ed said we should consider defining a criteria for when a group wants to be recognized to have the privilege of having an administrator assigned to only change tee times – the tee times slots needed would have to be booked individually by group. For example, only large groups with regular weekly</p>	<p>Ed to follow-up on gathering the data from other groups as noted in meeting minutes (done via email Sep 10 subsequent to meeting)</p> <p>Given the results of Ed's due diligence, Les emailed the following proposal for vote on Sep 11<sup>th</sup> to board:</p> <p>Given the results of Ed's due diligence, I propose the following:</p> <p>MNFG, WNG and Weekend Group coordinators, as coordinators of recognized groups be given rights in Foretees allowing them to manipulate bodies within an already assigned/booked tee times for their group but not use the privilege for booking blocks of tee times.</p> <p>Other groups and their coordinators must be considered for a similar privileges should they meet the burden of:</p> <ol style="list-style-type: none"> <li>Regular "weekly" play and,</li> <li>Average 5+ tee times for regular "weekly" play</li> </ol> <p>Does the board agree to this proposal? Voting buttons attached</p> <p>The motion passed. Vote was 12-2 with 2 abstaining as they are not in Kingdom (Kurt, Kerri).</p>

<p>pay and over certain number of members in their play distribution.</p> <p>Ed offered to follow-up with all groups we are aware of (eg Philippines, Malaysia, Indonesia, Korea, etc) to see what their groups look like as far as size, tee times, and need for an administrator. This was agreed with no objections. Once feedback is received Ed will share with board via email, and Les can make an updated proposal.</p> <ul style="list-style-type: none"> <li>• Ongoing actions against Maintenance list sent to Aziz/Recreation – this is being worked by Ed, Les and Jeff K.</li> <li>• Elections – Les will handle communication to members and dates with Bruce, like last year</li> <li>• Budget – a focus of the next few months, Franck will update you further</li> <li>• Tamarisk removal – the Environmental Protection walkthrough is on Tuesday</li> </ul>	
<p><b>Treasurer (Franck Besseat)</b></p> <p>Update on open action items</p> <ol style="list-style-type: none"> <li>1. 2019 Budget in process – Franck emailed templates/instructions and timeline to all board members on Sep 9<sup>th</sup>. Please contact Franck if any questions or if prior actuals are needed while preparing your budget requests.</li> </ol> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• None</li> </ul>	<p>Board members to complete budget templates with their proposed budget allocations for 2019. Send to Franck, cc Ed Devlin (please don't cc all) <b>by Sep 30<sup>th</sup></b>.</p> <p>Marc needs Tournaments budget from Jeff Meisner, to help build Pro Shop budget. Will coordinate with Jeff offline</p>
<p><b>Tournament (Jeff Meisner)</b></p> <p>Update on open action items.</p> <ol style="list-style-type: none"> <li>1. Pace of Play – a committee is being formed to address solutions and education (no updates in meeting)</li> <li>2. Jeff Meisner to send out SAIT registrations (no updates in meeting)</li> </ol> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• September MM – first time using USGA TM for signing up and tee times, it went ok. We will keep learning from using this new system.</li> <li>• No longer using ForeTees for main events, except Juniors. Jeff will coordinate with Coby to cut-over in future</li> <li>• Upcoming tournaments <ul style="list-style-type: none"> <li>○ Saudi National Day – Sep 23</li> <li>○ Ryder Cup – Sep 28-29</li> <li>○ Jeff not here for these two, need someone to run Saudi National. Ed Devlin volunteered. For Ryder</li> </ul> </li> </ul>	<p>Jeff Meisner to send out SAIT registrations</p> <p>Jeff to email members the format for Saudi National Day tournament. (Closed subsequent to the meeting)</p>

<p>Cup, Jeff gave orientation on USGA TM to team captains Steve Farley-USA and Rod Kraynyk-ROW.</p> <ul style="list-style-type: none"> <li>○ October – Club Championship, Halloween Tourney</li> <li>○ November – SAIT, Turkey Shoot</li> </ul>	
<p><b>Handicap (Kurt Janssen)</b></p> <p>Update on open action items</p> <ol style="list-style-type: none"> <li>1. Handicap information sessions – we are targeting Oct/Nov to do the e-learning. Contemplating making this mandatory and members won't be able to play in 2019 tourneys until completed.</li> </ol> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• None</li> </ul>	<p>No report</p>
<p><b>Pro Shop (Marc Elasmr/Edward Kim)</b></p> <p>Update on open action items</p> <ol style="list-style-type: none"> <li>1. POS Review – we have some issues with non-POS functionality from our testing <ul style="list-style-type: none"> <li>• Doesn't enter scores – we will keep on using GHIN</li> <li>• Can't handle tee times – for example 9 hole rounds starting on hole 10 and crossovers; handling of members versus guests; no phone App functionality. Bottom line tee time functionality not working for us given our uniqueness, so we will keep using ForeTees, we will not go-live on the ForeUp tee times functionality with all members.</li> <li>• In Pro Shop, new POS system is working well, but in light of above, we will in the future have to either use another POS system, or keep and try and find a cheaper solution for ForeTees. We can try and get a credit for the non-POS part of fees, but this is a long shot.</li> <li>• If the Clubhouse wants to use the POS system for food operations, please get with Edward/Marc on equipment, etc needed for cutover.</li> </ul> </li> <li>2. Import tax issue - Ed to contact Material supply on solutions (no updates in meeting)</li> <li>3. Cleanout Storage Areas - Marc and Edward are going through for cleanout of old items (no updates in meeting)</li> <li>4. Marc brought back many items from his trip and there will be discussion from the Pro Shop and other board members about the use of won monies in the accounts of employees. Full report will be made in upcoming board meeting (no updates in meeting)</li> </ol>	<p>Renew ForeTees</p> <p>Follow-up with POS vendor on potential credit for tee times functionality not working</p>

<p><b>New Business/Updates</b></p> <ul style="list-style-type: none"> <li>• Ryder Cup hats and shirts were ordered by USA and ROW teams will be coming in before Ryder Cup weekend</li> <li>• Pro Shop was renovated recently, Bev Ingram and Pro Shop staff did a great job. The first new orders with new system are starting to come in.</li> </ul>	
<p><b>Clubhouse (Jeff Kotanchick)</b></p> <p>Update on open action items</p> <ol style="list-style-type: none"> <li>1. Quarterly Safety Inspection results (no updates)</li> </ol> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• Everything is going well in clubhouse.</li> </ul>	<p>Info only</p>
<p><b>Membership (Mel Rivera/Jane Kirk)</b></p> <p>Mel out on vacation, Jane gave update on Cart Sheds</p> <p>Update on open action items</p> <ol style="list-style-type: none"> <li>1. New Member Welcome/Recruiting - Play with a member (board?), monthly lunch, something to welcome and introduce new members (no updates in meeting)</li> <li>2. Updated Cart Shed and Wait List – Jane will post new Wait List on website</li> </ol> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• Did some random cart shed inspections and are following up on some issues. For example, members departed or retired leaving giving their cart sheds to other members to use; and retirees not turning in their cart shed keys. Also some assigned cart sheds are empty – we are following up on why.</li> </ul>	<p>Jane will post new Wait List on website</p>
<p><b>Grounds and Rules (Troy Thompson)</b></p> <p>Update on open action items</p> <ol style="list-style-type: none"> <li>1. Course Ratings - Kurt needs official documentation of updated course ratings from G&amp;R (no updates)</li> <li>2. Update on proposal received earlier from membership for a new environmental/wildlife committee to be formed under the direction of G&amp;R Director. Troy is not excited about this, the course was designed as a desert / links course, the Tamarisk “pine weeds” over time came due to poor course management and over watering and became intrusive. Our goal with removing them was to replace with different tree cover. There are plenty of other areas outside course where these Tamarisk can be grown, to house any wildlife impacted by their removal, if that is a concern of the</li> </ol>	<p>Troy received an envelope from Kurt on course ratings and does not know what he needs to with it. Troy will get with Kurt to have him explain.</p>

<p>environmental/wildlife proposed committee. Not sure what their intent is</p> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• Updates on the course. <ul style="list-style-type: none"> <li>○ Look forward to Superintendent getting back, to continue addressing some course issues and the ongoing Tamarisk removal</li> <li>○ Bunkers are not in good shape</li> <li>○ Some building structures on course and near practice area not looking good, and need attention</li> <li>○ Ed raised the old idea of “Adopt a Hole” by members, to address some of the improvements to course that are needed, if Recreation cannot get to.</li> <li>○ We need some new equipment, for example flag sticks, new cups, flat tee markers</li> </ul> </li> </ul>	
<p><b>Junior Golf (Coby Long)</b></p> <p>Update on open action items</p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p>New Business</p> <ul style="list-style-type: none"> <li>• The turnouts at the Junior tournaments have been great.</li> </ul>	Info only
<p><b>Social (Tamara Tahir)</b></p> <p>Update on open action items</p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• Golf Ball – will send out table / seating requests to Board. Riffa tournament will be Fri morning, Marc booked tee times from 9:00-11:00am</li> <li>• Tamara wants to do a Movie Night in Fall</li> </ul>	Info only
<p><b>Media (Bruce Waldner)</b></p> <p>Update on open action items</p> <ul style="list-style-type: none"> <li>• None</li> </ul> <p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• Car Wash charity event will be weekend of Ryder Cup, in the morning. A flyer will be made to post.</li> </ul>	Info only
<p><b>Ladies Golf (Kerri Wethington)</b></p> <p>Update on open action items</p> <ul style="list-style-type: none"> <li>• None</li> </ul>	No report

<p>New Business/Updates</p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
<p>4. OTHER BUSINESS</p> <ul style="list-style-type: none"> <li>• Orientation on how new USGA TM System works – for Events sign up, etc. (Tamara)</li> <li>• Tournament schedules for 2019 to be in and approved by the November board meeting (Coby)</li> </ul> <p>These were not discussed</p>	<p>Info only</p>
<p>5. MEETING ADJOURNED</p>	<p>Meeting was adjourned at 6:35pm</p>
<p>6. Next Meeting is scheduled for <b>OCTOBER 14<sup>th</sup> at 4:45pm</b></p>	<p>Info only</p>