

**RHGC BOARD MEETING  
MINUTES  
MARCH 11, 2018 4:45PM**

**PRESENT:**

Ed Devlin	President
Les Herten	Vice President
Franck Besseat	Treasurer
Stephen Vezendy	Secretary
Jeff Meisner	Tournament
Kurt Janssen	Handicap
Edward Kim	Pro Shop
Mel Rivera / Jane Kirk	Membership
Coby Long	Junior Golf
Tamara Tahir	Social
Bruce Waldner	Media
Jeff Kotanchick	Clubhouse
<b>Not Present</b>	
Marc Elasmar	Pro Shop
Troy Thompson	Grounds & Rules
Kerri Wethington	Ladies Golf

<b>AGENDA ITEM</b>	<b>ACTIONS NOTED</b>
<p>1. GUEST PRESENTATION</p> <p>Prior to the meeting Ed Devlin introduced Fergus MacLeod, Head of Investor Relations. Fergus brought back a CC trophy from the 1960's that he found.</p>	Info only
2. MEETING CALLED TO ORDER	Meeting called to order at 4:50pm
3. APPROVAL OF PRIOR MEETING MINUTES	Minutes were approved with no objections

4. UPDATES & NEW BUSINESS BY OFFICERS AND DIRECTORS/COMMITTEES	
<p><b>President (Ed Devlin)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items <ul style="list-style-type: none"> <li>• Document Roles and Responsibilities - Need to gather descriptions of roles and responsibilities from all board members to solidify/document <b>(Open)</b> – in process, Ed received some and would like to review at the next board meeting in April</li> <li>• Send to Recreation by March 29, nominations for exemplary volunteer(s) who provided outstanding contributions for 2017-2018 <b>(Open)</b> – Ed gathered from executive board and Tamara Tahir will be nominated. Closed.</li> </ul> </li> </ul> <p>New Business</p> <ul style="list-style-type: none"> <li>• Jason and Stuart contracts. Both in process. It looks like Jason’s will be an SMP contract.</li> <li>• Ed then gave Grounds &amp; Rules update for Troy, who was OOK. See below.</li> </ul>	Info only
<p><b>Vice President (Les Hertlein)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items (none)</li> </ul> <p>New Business</p> <ul style="list-style-type: none"> <li>• CEO Cup <ul style="list-style-type: none"> <li>○ Financial results are good 73,000 SAR.</li> <li>○ Surveyed 17 people about experience. <ul style="list-style-type: none"> <li>▪ Food – good +</li> <li>▪ Service – good</li> <li>▪ Sushi – yes</li> <li>▪ Hummus and grape leaves – some</li> <li>▪ Overall rating A-</li> <li>▪ Read a couple feedback comments– will share with tamimi for feedback <ul style="list-style-type: none"> <li>• Soup service random</li> <li>• Awards rushed and lack of emphasis – offset by positive comments about keeping the event short</li> <li>• Was Bus necessary? Yes, because no everyone wants to drive. Revisit next year.</li> </ul> </li> </ul> </li> </ul> </li> </ul>	Info only
<p><b>Treasurer (Franck Besseat)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items <ol style="list-style-type: none"> <li>1. VAT work/impact being reviewed <b>(Open)</b> – no updates</li> </ol> </li> </ul>	Info only

<p>2. Membership fees haven't been withdrawn from payroll <b>(Open)</b> – Ed notes should go through this week March 14<sup>th</sup></p> <p>3. Audited Financials for 2017 needed for Recreation by March 29, 2018. <b>(Open)</b> final results received from bookkeeper, in process of being signed.</p> <p>New Business</p> <ul style="list-style-type: none"> <li>• When sending Treasurer emails about payments – please note clearly if action is needed. Otherwise will be considered FYI.</li> <li>• Financial status good, about 200K SAR in bank</li> </ul>	
<p><b>Tournament (Jeff Meisner)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items. <ul style="list-style-type: none"> <li>1. Pace of Play - need volunteers for March MM <b>(Open)</b> – pace of play still a big issue. 14 groups in afternoon round and some took 5 ½ hours. Will send email to members for pace of play committee for solutions and education</li> </ul> </li> </ul> <p>New Business</p> <ul style="list-style-type: none"> <li>• Oilman's update – Tim Billa not here but tourney us April 20<sup>th</sup>. Be on the lookout for emails on this tourney. Once the sponsored teams are set, we will send to RHGC members for signup.</li> </ul>	Info only
<p><b>Handicap (Kurt Janssen)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items <ul style="list-style-type: none"> <li>1. Handicap information sessions – looking into e-learning options for later this year <b>(Open)</b> – no updates</li> <li>2. Golf Hits software to compare Foretees to GHIN to report missing scores \$800/year. We need approval from TGA to access GHIN data before using <b>(On hold)</b> - no updates</li> </ul> </li> </ul> <p>New Business</p> <ul style="list-style-type: none"> <li>• Paid first invoice for USGA</li> <li>• Deactivated 50 people in GHIN after reconciling 2018 membership</li> <li>• We are going through first round of Penalty (P) scores for missing scores Dec-Jan-Feb. We will try to do this monthly.</li> </ul>	Info only
<p><b>Pro Shop (Marc Elasmr/Edward Kim)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items</li> </ul>	Info only

<p>1. POS Review - Edward sent out short list of proposed systems for review and testing. In progress. <b>(Open)</b>. Ed Devlin and Mel R. are testing. Another 9 days for trial license to test. Handed out some cost figures on proposed POS systems. Combines tee time management and POS. See file on eway Kurt - Did we get ForeTees guy (Lee Kirk) involved in POS testing? Per Ed Devlin, we paid Foretees for 1 more year. We can use ForeTees in parallel, and yes Lee will be involved in testing.</p> <p>2. Ed to contact Material supply on solutions for import tax issue <b>(Open)</b> – no updates</p> <p>3. Marc and Edward are going through Storage Areas for cleanout of old items <b>(Open)</b> – no updates</p> <p>4. Franck to provide Pro-Shop the Inventory Budget/Limits <b>(Open)</b> – no updates</p> <p>New Business</p> <ul style="list-style-type: none"> <li>• Hooked up new printer and scanner</li> </ul>	
<p><b>Clubhouse (Jeff Kotanchick)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items (none)</li> </ul> <p>New Business</p> <ul style="list-style-type: none"> <li>• Big issue is Safety and the slipping on tiles because of the rain. We had 2 near misses. We need to keep on Recreation to work this issue. In the meantime we will put down no slip tape.</li> <li>• We noted an golf cart parked on other side of old shed- we don't know who it belongs to. Jeff will add a note to move.</li> <li>• Ed provided quick update on some new clubhouse items – we are asking for retractable tents, big screen and projector indoor/outdoor, new grill, new lighting for cart shed area.</li> <li>• Bruce – can we have our own concession truck? Ed responded we are removing equipment that does not work in kitchen and putting in new stove and griddle.</li> </ul>	
<p><b>Membership (Mel Rivera/Jane Kirk)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items       <ol style="list-style-type: none"> <li>1. New Member Welcome/Recruiting - Play with a member (board?), monthly lunch, something to welcome and introduce new members <b>(Open)</b> – no updates</li> <li>2. New Cart Sheds - – For the 16 new cart sheds available, 11 will be handed out shortly. An updated Cart Shed Waiting list will be posted for members</li> </ol> </li> </ul>	<ul style="list-style-type: none"> <li>• Kurt will write up proposed edits to cart shed policy and email board.</li> </ul>

<p>review before handing out the other 5. <b>(Open)</b> - Offered last 2 cart sheds today. All done. Will upload new list with join date added. Closed.</p> <p>3. Club Storage - Plan to retain 2 new sheds. Need to confirm with Recreation. Renovate locker room instead of cart sheds? We need Recreation input on this. <b>(On Hold)</b> - no updates</p> <p>New Business</p> <ul style="list-style-type: none"> <li>• Membership update - 9 new members – 6 singles 3 families. 12 total</li> <li>• Kurt discussed updating Cart Shed Policy regarding current requirement to pay green fees on-time to stay on Cart Shed Waiting List. He suggested policy should be changed to only require paying green fees on-time <u>after</u> you are assigned a cart shed. Requirement to pay membership fees on-time remains the same for cart shed waiting list. The board agreed a good idea and asked Kurt to draft edits to current policy for review via email. Motion and vote can be done via email if needed.</li> </ul>	
<p><b>Grounds and Rules (Troy Thompson)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items <ul style="list-style-type: none"> <li>○ Course rating, Kurt needs official documentation of course rating <b>(Open)</b> – no updates</li> </ul> </li> </ul> <p>New Business</p> <ul style="list-style-type: none"> <li>• Course update - began pulling back tamaracks, bad weeds. Started with holes 10&amp;11. \$2,400 per hole was negotiated. 4 new mowers coming.</li> <li>• Foxes – there is a plan underway to trap foxes, a total of 54 foxes have been counted, the goal is to reduce to a reasonable level of 12 foxes.</li> <li>• Bruce raised a concern about the clover problem on the course, and cutting down these clovers should be a high priority. This was noted.</li> </ul>	<p>Info only.</p>
<p><b>Junior Golf (Coby Long)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items (none)</li> </ul> <p>New Business</p> <ul style="list-style-type: none"> <li>• Thanked Tamara for filling in on Junior Tournament. About 4 kids from DHA, 2 from UDH and 2 from ABQ played.</li> </ul>	
<p><b>Social (Tamara Tahir)</b></p>	

<ul style="list-style-type: none"> <li>• Update on open action items             <ol style="list-style-type: none"> <li>1. Foot Golf – Sub-committee to gather info and make suggestion to the board. Tamara to head committee. Jeff M. and Troy to support. Tamara wrote Jason regarding Foot Golf January 11th and his response was he was waiting on his contract (<b>Open</b>) – no updates</li> </ol> </li> </ul> <p>New Business</p> <ul style="list-style-type: none"> <li>• No updates</li> </ul>	
<p><b>Media (Bruce Waldner)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items (none)</li> </ul> <p>New Business</p> <ul style="list-style-type: none"> <li>• Later tee times during weekdays. Bruce raised a question about opening the course on weekdays later in the morning and keeping open later in the evening. For example, starting at 7am instead of 6:30am and having last tee time at 7:30pm instead of 7:10pm. In past meetings it was noted a contract issue with workers was a factor for not changing. Is this still the case? Ed Devlin asked Bruce to send him an email to revisit internally.</li> <li>• Newsletter – Bruce reminded the group to send all newsletter articles <u>before</u> the deadline.</li> </ul>	Info only
<p><b>Ladies Golf (Kerri Wethington)</b></p> <ul style="list-style-type: none"> <li>• Update on open action items (none)</li> </ul> <p>New Business</p> <ul style="list-style-type: none"> <li>• No updates</li> </ul>	Info only
<p>4. OTHER BUSINESS</p> <p>Kurt asked about Oilman’s tourney, how many signed up? Will RHGC members be asked to sign up?</p> <ul style="list-style-type: none"> <li>• Looking for 48 total teams, don’t know the current count. We will decide soon the cost amount offered for RHGC member teams</li> </ul>	Info only
<p>5. MEETING ADJOURNED</p>	Meeting was adjourned at 5:45pm
<p>6. EXECUTIVE BOARD MEETING</p> <p>Following the board meeting, Ed Devlin called a meeting just with the executive board to discuss some handicap program issues.</p>	Info only

