

**RHGC BOARD MEETING
MINUTES
APRIL 8, 2018 4:45PM**

PRESENT:

Ed Devlin	President
Les Herten	Vice President
Franck Besseat	Treasurer
Stephen Vezendy	Secretary
Jeff Meisner	Tournament
Kurt Janssen	Handicap
Edward Kim	Pro Shop
Tamara Tahir	Social
Bruce Waldner	Media
Jeff Kotanchick	Clubhouse
Marc Elasmarr	Pro Shop
Kerri Wethington	Ladies Golf
Cody Long (for Coby Long)	Junior Golf
Guest: Tim Billa	Oilman's Update
Not Present	
Mel Rivera / Jane Kirk	Membership
Troy Thompson	Grounds & Rules

AGENDA ITEM	ACTIONS NOTED
1. MEETING CALLED TO ORDER	Meeting called to order at 4:45PM
2. GUEST: Tim Billa gave update on Oilman's <ul style="list-style-type: none"> • April 20 • 30 teams signed up, including 2 RHGC teams that signed up after April newsletter announcement. Tim hopes to have 40 teams. • Ed noted there will also be 2 board teams • Everything going as planned, Tim working with his committee and volunteers 	Info only
3. APPROVAL OF PRIOR MEETING MINUTES	The meeting minutes were approved with no objections

4. UPDATES & NEW BUSINESS BY OFFICERS AND DIRECTORS/COMMITTEES	
<p>President (Ed Devlin)</p> <p>Update on open action items</p> <ol style="list-style-type: none"> 1. Document Roles and Responsibilities – Ed received drafts from all, thanks. Will send to board for review. 2. Jason contract – still in process 3. Stuart contract – done. CLOSED 4. SDG Appreciation Program 2017-2018– all club documents and requirements sent to Recreation in Q1 by the March 29 deadline. Recreation advised that RHGC was nominated as a finalist for best SDG Award. The SDG Appreciation Lunch is April 25: CLOSED 5. Foxes on course – updates on process were sent to membership in emails and newsletter. <u>Important</u>, please remind members to not interfere with the process being handled by Recreation and Gardening. Everyone should steer clear of the foxes and the cages/traps. <p>New Business</p> <ul style="list-style-type: none"> • President’s Cup tournament will be May 11 & 12 	<p>Open action items:</p> <ol style="list-style-type: none"> 1. Document Roles and Responsibilities 2. Jason contract
<p>Vice President (Les Hertlein)</p> <p>Update on open action items</p> <ul style="list-style-type: none"> • None <p>New Business</p> <ul style="list-style-type: none"> • None 	<p>Info only</p>
<p>Treasurer (Franck Besseat)</p> <p>Update on open action items</p> <ol style="list-style-type: none"> 1. VAT work/impact being reviewed – some problems getting vendors paid. Need to meet with Recreation on specific issues. Franck will email board members involved with payments to vendors, so they are included in discussion. 2. All Membership fees withdrawn from payroll? – question raised in meeting, were both batches in March processed? Some indicated they didn’t see deduction. Follow-up and recon with membership roster needed. 3. 2017 Audited Financials to Recreation - signed and submitted to Recreation by the March 29 deadline. CLOSED <p>New Business</p> <ul style="list-style-type: none"> • None 	<p>Open action items:</p> <ol style="list-style-type: none"> 1. VAT work/impact being reviewed – some problems getting vendors paid. 2. All Membership fees withdrawn from payroll?

<p>Tournament (Jeff Meisner)</p> <p>Update on open action items.</p> <ul style="list-style-type: none"> • Pace of Play – a committee is being formed to address solutions and education. Jeff will email committee members this week. <p>New Business</p> <ul style="list-style-type: none"> • Upcoming tourneys, signups will go out to members soon <ul style="list-style-type: none"> ➤ Apr 28 - Bi-Monthly Stableford- moved from Apr 14 ➤ May 5 - Turkish Airlines. 60-80 golfers, 200 SAR ➤ May 11-12 – Presidents Cup • Apr 20 Oilmans Tournament • Apr 28 Junior Golf Invitational • Jeff on vacation May 21 to June 7. Bruce Waldner will handle May MM, Jeff is training him on USGA TM system 	<p>Open action items:</p> <ol style="list-style-type: none"> 1. Pace of Play committee
<p>Handicap (Kurt Janssen)</p> <p>Update on open action items</p> <ol style="list-style-type: none"> 1. Handicap information sessions – looking into e-learning options later this year. Gary Lorentz will be handling this education. 2. (On Hold) Golf Hits software to compare Foretees to GHIN to report missing scores. \$800/year. We need approval from TGA to access GHIN data before using <p>New Business</p> <ul style="list-style-type: none"> • Kurt finalized the updated handicap policy. Will send to board for review, and once complete will load to RHGC website (which currently says “under construction”). • Yong Song Kim added to handicap committee. The committee has 5 members – Kurt, Lee Kirk, Gary Lorentz, Yong Song Kim (new) and Ed Devlin (de facto member) 	<p>Open action items</p> <ol style="list-style-type: none"> 1. Handicap information sessions 2. (On Hold) Golf Hits software to compare Foretees to GHIN to report missing scores. 3. Post updated handicap policy after review.
<p>Pro Shop (Marc Elasmr/Edward Kim)</p> <p>Update on open action items</p> <ol style="list-style-type: none"> 1. POS Review - Edward sent out short list of proposed systems for review and testing during trial license period. <ul style="list-style-type: none"> • After testing different systems, system from vendor foreUp was selected as choice to use in Pro Shop. Estimated cost is around \$5,000 for one year license. But, tee time management will have to be customized, this can't be added until we purchase system. And still have questions on event 	<p>Open action items:</p> <ol style="list-style-type: none"> 1. Purchase system from foreUp 2. Import tax issue 3. Cleanout Storage Areas 4. Pro-Shop Inventory Budget/Limits?

<p>management and membership management functionality</p> <ul style="list-style-type: none"> • We paid for Foretees through March 2019, which could still be used for tee time management, but Foretees doesn't have Pro Shop POS functionality, they are still working on this add. • Jeff Meisner noted USGA TM system should be able handle event management and membership management, so this system could be used to fill in the gaps in these areas, and tested simultaneously • Recommendation is to purchase foreUp now, and continue to use Foretees for tee time management, and USGA TM for other functionality. Test all 3 systems in parallel through September 2018, which is when we have to give Foretees notice on drop or renewal. It was noted we cannot wait any longer, the functionality of Pro Shop POS system is critically needed for Pro Shop Operations. <p>New Business</p> <ul style="list-style-type: none"> • Motion made (Les Hertlein) to pay for foreUp system. Motion was approved by Jeff Meisner, seconded by Bruce Waldner. The motion passed in favor 13-1, to purchase. The one vote against was from Treasurer, as this line item is not specifically in budget. Ed and Franck will meet to discuss what budget line item will be used to fund this purchase. <p>Note: no updates were given on these prior open action items</p> <ol style="list-style-type: none"> 1. Import tax issue - Ed to contact Material supply on solutions 2. Cleanout Storage Areas - Marc and Edward are going through for cleanout of old items 3. Pro-Shop Inventory Budget/Limits - Franck to provide to ProShop guys 	
<p>Clubhouse (Jeff Kotanchick)</p> <p>Update on open action items</p> <ul style="list-style-type: none"> • None <p>New Business</p> <ul style="list-style-type: none"> • There was a quarterly safety inspection – waiting on results 	<p>Open action items:</p> <ol style="list-style-type: none"> 1. Quarterly Safety Inspection results

<p>Membership (Mel Rivera/Jane Kirk) – Ed gave update</p> <p>Update on open action items</p> <ol style="list-style-type: none"> 1. New Member Welcome/Recruiting - Play with a member (board?), monthly lunch, something to welcome and introduce new members <ul style="list-style-type: none"> • no updates 2. (On Hold) Club Storage - Plan to retain 2 new sheds. Renovate locker room instead of cart sheds? We need Recreation input on this. <ul style="list-style-type: none"> • Question raised, is there enough interest for Club Storage? Kurt proposed to send email to membership asking, and if not enough interest, Ed proposed to release these 2 cart sheds for Cart Shed Rental to members 3. Cart Shed Policy - Kurt will email board edits to policy discussed in last meeting. Suggested policy change to only require paying membership fees on-time to stay on Cart Shed Waiting List, and to remove the requirement to pay green fees on-time. The green fees requirement should only apply <u>after</u> assigned a cart shed. <ul style="list-style-type: none"> • Cart Shed waiting list was updated to reflect this. The updated Cart Shed Policy needs to be posted. <p>New Business</p> <ul style="list-style-type: none"> • None 	<p>Open action items:</p> <ol style="list-style-type: none"> 1. New member Welcome/Recruiting 2. Club Storage – retain 2 Cart Sheds or renovate locker room? 3. Cart Shed Policy – update and post
<p>Grounds and Rules (Troy Thompson) – Ed gave update</p> <p>Update on open action items</p> <ol style="list-style-type: none"> 1. Course Ratings - Kurt needs official documentation of updated course ratings from G&R <p>New Business</p> <ul style="list-style-type: none"> • Taramix removal proceeding nicely on holes 10 & 11. Gardening agreed to do this for all remaining holes, will take about 9 months. New trees (Cornucopia) will also be planted. We are using the 1-year plan drafted by groundskeeper to make course renovations. Any questions or issues about course renovation should be directed to Troy Thompson. 	<p>Open action items:</p> <ol style="list-style-type: none"> 1. Course Ratings – Kurt needs official documentation
<p>Junior Golf (Coby Long)</p> <p>Update on open action items</p> <ul style="list-style-type: none"> • None <p>New Business</p>	<p>Info only</p>

<ul style="list-style-type: none"> Junior golf tourney is April 28. Need tee times 11:00 to 1:00 for holes #1 through #6. Kids will be playing a shotgun start. 	
<p>Social (Tamara Tahir) Update on open action items</p> <ol style="list-style-type: none"> Foot Golf – Sub-committee to gather info and make suggestion to the board. Tamara to head committee. Jeff M. and Troy to support. Tamara wrote Jason regarding Foot Golf January 11th and his response was he was waiting on his contract (On hold) – no updates <p>New Business</p> <ul style="list-style-type: none"> None 	<p>Open action items</p> <ol style="list-style-type: none"> Foot Golf – Sub-committee (On hold)
<p>Media (Bruce Waldner) Update on open action items</p> <ul style="list-style-type: none"> None <p>New Business</p> <ul style="list-style-type: none"> Working with Dave Minchau on Website transition. 	<p>Info only</p>
<p>Ladies Golf (Kerri Wethington) Update on open action items</p> <ul style="list-style-type: none"> None <p>New Business</p> <ul style="list-style-type: none"> None 	<p>Info only</p>
<p>4. OTHER BUSINESS</p> <ul style="list-style-type: none"> None 	<p>Info only</p>
<p>5. MEETING ADJOURNED</p>	<p>Meeting was adjourned at 6:13pm</p>
<p>6. NEXT MEETING IS MAY 13th at 4:45 PM</p>	<p>Info only</p>